



Warrumbungle Shire Council

Council meeting

Thursday, 19 July 2018

**to be held at the Council Chambers,
John Street, Coonabarabran**

commencing at 8.30am

Mayor

Councillor Peter Shinton

Deputy Mayor

Councillor Denis Todd

COUNCILLORS

Councillor Kodi Brady

Councillor Anne-Louise Capel

Councillor Fred Clancy

Councillor Ambrose Doolan

Councillor Wendy Hill

Councillor Aniello Iannuzzi

Councillor Ray Lewis

MANAGEMENT TEAM

Roger Bailey (General Manager)

Louise Johnson (Acting Director Corporate
& Community Services)

Russell Lloyd (Acting Director Technical Services)

Leeanne Ryan (Director Development Services)

Warrumbungle Shire Council

Vision

Excellence in Local Government

Mission

We will provide:

- Quality, cost effective services that will enhance our community's lifestyle, environment, opportunity and prosperity.
- Infrastructure and services which meet the social and economic needs and aspirations of the community now and in the future.
- Effective leadership and good governance, by encouraging teamwork, through a dedicated responsible well trained workforce.

We Value

Honesty

Frank and open discussion, taking responsibility for our actions

Integrity

Behaving in accordance with our values

Fairness

Consideration of the facts and a commitment to two way communication

Compassion

Working for the benefit and care of our community and the natural environment

Respect

To ourselves, colleagues, the organisation and the community listening actively and responding truthfully

Transparency

Open and honest interactions with each other and our community

Passion

Achievement of activities with energy, enthusiasm and pride

Trust

Striving to be dependable, reliable and delivering outcomes in a spirit of goodwill

Opportunity

To be an enviable workplace creating pathways for staff development

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – 19 July 2018

NOTICE is hereby given that the **ORDINARY MEETING** of Council will be held on Thursday, 19 July 2018 at the Council Chambers, John Street, Coonabarabran commencing at 8.30 am

AGENDA

Welcome

Turn Off Mobile Phones

Order of Business

Forum

Apologies

Disclosure of Interest

 Pecuniary Interest

 Non Pecuniary Conflict of Interest

Mayoral Minute

Reports

Questions for the Next Meeting

Reports to be considered in Closed Council

Item 27.1 Forensic Audit

Item 27.2 Three Rivers Regional Retirement Community Information Report –
July 2018

.....
ROGER BAILEY
GENERAL MANAGER

WARRUMBUNGLE SHIRE COUNCIL

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Item 1 Mayoral Minute – Mayors Activity and Log of Kilometres Travelled from 13 June 2018 to 11 July 2018

Division:	Executive Services
Management Area:	Governance
Author:	Councillor Peter Shinton - Mayor
CSP Key Focus Area:	Local Government and Finance
Priority:	GF7 Council provides strong civic and regional leadership, and undertakes its governance

MAYOR MINUTE - MAYORS ACTIVITY 13 June 2018 -11 July 2018

<u>Date</u>	<u>Type</u>	<u>In/Out</u>	<u>Activity</u>
13.06.18	meeting	attended	JO discussion in Gilgandra
	e-mail	In	Muswellbrook Council cancelling McCully's Gap meeting
	e-mail	in	LGNSW re election for Vice President
	e-mail	in	copy of letter to Local Member re bores
	e-mail	in	GM re complaint from Rangers
	e-mail	in	Graeme Fleming re agenda for meeting
14.06.18	e-mail	in	AAT re invite to community function
	e-mail	in	Minerals Council re registration for event
	e-mail	in	Minerals Council re guests
	letters	in	Santos re visit to Narrabri Gas Fields
	e-mail	in	OROC re weather radars
	e-mail	in	Centroc re Annual dinner invitation
15.06.18	RSVP	out	Rotary Dinner Sat 23
	RSVP	out	Minerals Council
	e-mail	in	ratepayer re water & sewerage rate rise
	e-mail	in	CLAIR re Ibara prefecture
	e-mail	in	C & CS re SMH interview
	e-mail	out	Centroc re dinner invitation
	e-mail	in	Marnie Ogg re Light Conference
	e-mail	in	MERC re VPA negotiation report
	e-mail	in	LLS re new weed guide
	e-mail	in	EA to GM re prefects luncheon
17.06.18	travel	car	Canberra
	e-mail	in	Graeme Fleming re Councillor workshop
18.06.18	meeting	Canberra	ALGA Conference
	interview	SMH	re drought
	phone call	in	re purchase of Binnaway Abattoir
	e-mail	in	Graeme Fleming re agenda for meeting
	e-mail	in	LLS requesting a forward for weeds guide
	e-mail	in	EO MERC re Minerals Council lecture

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<u>Date</u>	<u>Type</u>	<u>In/Out</u>	<u>Activity</u>
	e-mail	in	Manager EDT re Jenny Rand appointment
	e-mail	out	Manager EDT re appointment is during Council Meeting
19.06.18	meeting	Canberra	ALGA Conference
20.06.18	meeting	Canberra	ALGA Conference
	phone call	in	Cobar Mayor re Mining lecture Melbourne
	phone call	out	Cobar Mayor re Melbourne
	e-mail	in	OLG re T-Corp loans
21.06.18	meeting	attended	Monthly Council meeting in Coolah
	meeting	attended	Public Works re raising wall on Timor Dam
	e-mail	in	invitation to Coal Seam Gas & Public Health Conf
	e-mail	in	OROC Minutes
	e-mail	in	JO meeting minutes changes
	e-mail	in	OLG re FAG's payment & amounts to Council
	e-mail	in	JO Minutes
	e-mail	in	LLS re logo
22.06.18	e-mail	in	Rate payer re tree destruction
	e-mail	in	re Traffic Committee meeting
23.06.18	occasion	attended	Articulate Festival in Coonabarabran
	occasion	attended	Rotary Changeover Dinner in Coonabarabran
	e-mail	in	Graeme Fleming re workshop
	e-mail	in	Clr Iannuzzi re leave of absence
	e-mail	in	GM re GM position descriptions
24.06.18	e-mail	out	GM re GM position descriptions
25.06.18	meeting	attended	Castlereagh Macquarie County Council at Coonabarabran
	phone call	out	GM re proposed visit of Minister Blair
	phone call	out	EO MERC re Mining lecture in Melbourne
	phone call	out	Lyn Rayner Northern Daily Leader
	e-mail	in	Clr Iannuzzi re GM review workshop
	e-mail	in	re Clr Doolan apology for meetings
	e-mail	in	from CMCC re fodder transport
	e-mail	in	from GM re letter to Dubbo Regional Council re stock trucks
	e-mail	in	from Greg Piper re meeting me and GM
	e-mail	in	Epuron re Liverpool Range Wind Farm
26.06.18	meeting	attended	General Manager Review workshop
	phone call	in	EO MERC re Mining Lecture Melbourne
	interview	ABC	Claudia re LPG
	phone call	in	GM re Minister Blair visit
	phone call	in	WIN News re water bores in Coona
	phone call	in	Clr Lewis re CMCC & GM review workshop

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<u>Date</u>	<u>Type</u>	<u>In/Out</u>	<u>Activity</u>
	interview	in	Northern Daily Leader newspaper
	e-mail	in	Cancellation of Dubbo Police function
	e-mail	in	agenda for Audit office meeting
27.06.18	interview	WIN	News interview
	phone call	in	Ken Harrison re Nial Blair visit
	phone call	in	Prime News re visit to Coonabarabran
	e-mail	out	Deputy Mayor Wollongong Council congratulations on school buildings
	e-mail	in	Graeme Fleming re memo
	e-mail	in	CMCC draft minute
	e-mail	in	Clr Todd re payment
28.06.18	meeting	attended	Traffic Committee in Coonabarabran
	phone call	out	Ken Harrison re farmers for interview
	phone call	in	Sue Freebairn re farmer for interview
	letters	signed	to Minister Blair and NSW Farmers
	e-mail	in	NSW Electoral Commission re donations
	e-mail	in	Deputy Mayor Wollongong Council detailing building programme
	event	attended	"We Will Rock You" Coona High school Hall
29.06.18	e-mail	in	re Mineral Council function
	e-mail	in	NPWS that new VIC shortlisted for design award
30.06.18	e-mail	in	GM re Section 430 Investigation
	e-mail	out	to GM re appointment
01.07.18	travel	car	Sydney
02.07.18	fly	plane	Melbourne
	event	attended	Minerals Council Lecture in Melbourne
	e-mail	in	Clr Capel re Roy Cameron letter
	e-mail	in	Graeme Fleming re GM Strategic objectives and priorities
	e-mail	in	President NSW Public Libraries
	e-mail	in	NSW Electoral Commission re Laws
	e-mail	in	Marnie Ogg re Chairing meeting
	e-mail	in	Jeff Stein re Newell Highway promotions
	e-mail	in	Graeme Fleming re outcomes of meeting
03.07.18	fly	plane	Sydney
	phone call	in	Annie Minehan Re Nial Bair
	e-mail	in	Mayor Gunnedah re Fed Gov inquiry into mining
	phone call	out	Marnie Ogg re Light Festival chairing meeting
	e-mail	in	C & CS re disability accommodation
	e-mail	in	Country Mayors - speakers, Premier, Dep Premier & Ken Gillespie - regional infrastructure
	e-mail	in	Warwick Giblin - Barnaby Joyce chairing mining committee
04.07.18	meeting	attended	Special Council meeting
	phone call	out	to Annie Minehan Re Nial Blair visit

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<u>Date</u>	<u>Type</u>	<u>In/Out</u>	<u>Activity</u>
	e-mail	in	Graeme Fleming re Councillor feedback on GM Performance
	phone call	out	Ted Henley re Nial Blair visit
	phone call	out	Ken Harrison advising Ted Henley & Frank Clifton are right for meeting Minister
	e-mail	in	Mayor Gilgandra re copy of letter to Deputy Premier C & CS media release for approval Operational Plan & Delivery Program endorsed
05.07.18	meeting	attended	Audit Office visit
	e-mail	in	EO MERC re VPA template
	e-mail	in	Warwick Giblin re new Chair NSWMC
	e-mail	in	DTS re Swimming Pool Advisory meeting
	e-mail	in	Country Mayors meeting 3 August
	e-mail	in	CLALC invite to NAIDOC Week
	e-mail	in	LGNSW re Col Sullivan
06.07.18	phone call	out	Richard Royle re Binnaway Abattoir
	phone call	in	Mark Coulton re Baradine Grants success
	e-mail	in	Minister Blair's visit
	e-mail	in	JO update
	e-mail	in	EA to GM re disclosure returns
	e-mail	in	EO MERC re VPA template
	e-mail	in	media release for approval
	e-mail	in	GM re water for abattoir
	e-mail	in	RFS re review of Committee Handbook
	phone call	out	Liz Cutts re CWA
	phone call	out	Manager Tourism re Linnean Soc booking
07.07.18	event	attended	Baradine CWA 90th Birthday (speech)
	phone call	in	ratepayer complaint dumped pig offal
	phone call	in	message Clr Clancy re TRRRC
08.07.18	travel	Coona	Check ratepayer complaint pig offal on walking track
	phone call	out	Clr Clancy re TRRRC
	phone call	out	GM re TRRRC
	e-mail	in	MERC newsletter
09.07.18	meeting	attended	Westpac Helicopter then cancelled
	event	attended	NAIDOC Week Opening (speech)
	interview	ABC	Dugald Saunders re water
	e-mail	in	Liverpool range Windfarm VPA meeting
	e-mail	in	Graeme Fleming GM review document
	e-mail	out	EA for GM re disclosure forms
	phone call	in	Channel 9 re interview

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<u>Date</u>	<u>Type</u>	<u>In/Out</u>	<u>Activity</u>
10.06.18	phone call	out	EO MERC re August meeting
	meeting	attended	Edwina Robertson - Drought Awareness Campaign
	interview	Edwina Robertson	Timor Dam
	interview	Channel 9	Lilly
	phone call	in	Clr Todd re Nial Blair visit
	phone call	in	Clr Clancy re funding retirement villages
	phone call	in	Blairs office re itinerary for visit
	interview	2DU	re dam levels
	e-mail	in	NGA re resolutions
	e-mail	in	ratepayer re Dark Sky Tourism & China
	e-mail	in	ratepayer re disability accommodation
	e-mail	in	EA to GM re Minister Blair itinerary
	phone call	in	interested buyer for abattoir
	11.07.18	event	attended
meeting		attended	Minister Nial Blair with Councillors
phone call		in	Clr Doolan re drought funding
phone call		out	Clr Doolan re drought funding
interview		Western Magazine	re water funding
interview		Northern Daily Leader	re water funding
e-mail		in	invitation from CWRWC to attend 21st Weeds Conference
e-mail		in	Graeme Fleming completed Performance Agreement
e-mail		in	OLG re 430 Investigation
e-mail		in	North West Magazine requesting photos
e-mail		in	DDS re Windfarm meeting

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Mayor's Log of Kilometres Travelled

Date of Journey		Purpose of Journey	Odometer		KM Travelled
Start Date	End Date		Start	Finish	
13-Jun		JOC Meeting Gilgandra	7252	7314	62
14-Jun		Meeting with GM re Review	7314	7363	49
15-Jun		Head Shave; Funeral	7363	7393	30
17-Jun	20-Jun	Coonabarabran-Canberra - ALGA	7393	8521	1128
21-Jun		Council Meeting	8521	8556	35
22-Jun		Road Inspection Goolhi	8556	8773	217
23-Jun		Articulate Festival Opening	8773	8803	30
23-Jun		Rotary Dinner	8803	8833	30
25-Jun		Sign documents, meet with GM	8833	8871	38
26-Jun		GM Review Committee	8871	8899	28
27-Jun		TV interview; meet with GM - iPad problems	8899	9031	132
28-Jun		Traffic Committee - Home - High School	9031	9091	60
29-Jun		Meet with DPI re Minister visit	9091	9419	328
4-Jul		Extraordinary Council Meeting	9419	9450	31
5-Jul		Meeting Auditor General	9450	9490	40
6-Jul		NAIDOC - Primary School	9490	9524	34
7-Jul		CWA function - Baradine	9524	9643	119
8-Jul		Complaint - dumped pigs	9643	9676	33
9-Jul		NAIDOC opening	9676	9710	34
10-Jul		Interviews - Baradine Golf Club, Timor Dam	9710	9867	157
11-Jul		Niall Blair visit	9867	9904	37
Total KM travelled for period 13/06/2018 - 11/07/2018					2652

RECOMMENDATION

That the Mayoral Minute for period 13 June 2018 to 11 July 2018 be noted.

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Item 2 Minutes of Ordinary Council Meeting – 21 June 2018

Division:	Executive Services
Management Area:	Governance
Author:	Executive Assistant to the General Manager – Jenni Maundrell
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF2.1 Give communities of the shire opportunities to be informed about and involved in Council's activities and decision making.

PRESENT: Cr P Shinton (Chairperson), Cr K Brady, Cr AL Capel, Cr F Clancy,
Cr A Doolan, Cr W Hill, Cr A Iannuzzi, Cr D Todd and Cr R Lewis.

In attendance: General Manager (Roger Bailey), Acting Director Corporate and
Community Services (Louise Johnson), Acting Director Technical
Services (Russell Lloyd), Director Development Services (Leeanne
Ryan) and Executive Assistant to the General Manager – Jenni
Maundrell (minutes).

8.30 am

Forum

Principal of St John's School, Baradine, Ms Annette Cooney addressed Council
regarding water access from the Council bore located on the northern boundary of the
school playground.

The Mayor called for Declarations of Pecuniary Interest and Non Pecuniary Interest

Councillor Capel declared a pecuniary interest in Item 29 – Liverpool Range Wind Farm
Voluntary Planning Agreement – due to being a potential land host.

Councillor Todd declared a non-pecuniary less than significant interest in Item 32.5 –
Todds Crossing Bridge Project – Tenders – due to his property being located near the
site.

Brady/Capel

The motion was put and carried by majority

REPORTS

Item 1 Mayoral Minute – Mayors Activity and Log of Kilometres Travelled from 9 May 2018 to 12 June 2018

432/1718 RESOLVED that the Mayoral Minute for period 9 May 2018 to 12 June 2018
be noted.

Capel/Hill

The motion was put and carried by majority

Item 2 Minutes of Ordinary Council Meeting – 17 May 2018

433/1718 RESOLVED that the resolutions contained in the Minutes of the Ordinary
Council meeting held on 17 May 2018 be endorsed.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 19 July 2018

Todd/Hill

The motion was put and carried by majority

Item 3 Minutes of Traffic Advisory Committee Meeting – 24 May 2018

434/1718 RESOLVED:

1. That Council accept the Minutes of the Traffic Advisory Committee Meeting held at Coonabarabran on 24 May 2018.
2. That approval be granted for the Warrumbungle Eventing One Day Event to close Reservoir Street, Coonabarabran on Sunday, 22 July 2018 from 9.00am to 3.00pm.
3. That approval be granted for placement of 'No Stopping' signs two metres adjacent to both sides of the Coolah Post Office driveway, as per the sign plan presented to the committee.

Capel/Clancy

The motion was put and carried by majority

Item 4 Minutes of Local Emergency Management Committee Meeting – 21 May 2018

435/1718 RESOLVED that Council note the minutes from the Local Emergency Management Committee held on 21 May 2018 at Coolah.

Doolan/Brady

Thee motion was put and carried by majority

Item 5 Minutes of Economic Development and Tourism Advisory Committee Meeting – 28 May 2018

436/1718 RESOLVED that Council note the Minutes of the Economic Development and Tourism Advisory Committee Meeting held at Coonabarabran on 28 May 2018.

Capel/Todd

The motion was put and carried by majority

Item 6 Minutes of Three Rivers Regional Retirement Committee S355 Advisory Committee Meeting – 6 June 2018

437/1718 RESOLVED that:

1. Council accept the Minutes of the Three Rivers Regional Retirement Community S355 Advisory Committee Meeting held at Dunedoo on 6 June 2018.
2. The vacant position on the TRRRC S355 Committee be re-advertised in the Dunedoo Diary.

Hill/Capel

The motion was put and carried by majority

Item 7 Rescission Motion – Council Meetings Schedule

A motion was moved by Councillor Capel and seconded by Councillor Todd that Council rescind Resolution 356/1718 to amend clause 1.2 of the Code of Meeting Practice to:

*'1.2 Ordinary meetings of Council be held on the first Thursday of each month.
The location of ordinary meetings of Council will alternate between*

WARRUMBUNGLE SHIRE COUNCIL

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Coonabarabran and Coolah. Ordinary meetings of Council will commence at 6pm. There is to be no meeting of Council in January.'

The motion was put and LOST

438/1718 A supplementary motion was moved by Councillor Clancy and seconded by Councillor Lewis that Council be provided with a report on the feasibility of web linking Council meetings to allow councillors the ability to attend Council meetings remotely.

The motion was put and carried by majority

Item 8 Notice of Motion – Status of Unnamed Watercourse in Coonabarabran

439/1718 RESOLVED that Council be provided with a report on:

1. The status, including ownership and easements (if applicable) of the unnamed watercourse that runs between Charles and John Streets, Coonabarabran then through Neilson Park to the Castlereagh River.
2. The responsibilities for maintaining the watercourse and its banks.
3. An Action Plan by Council to maintain and improve the watercourse.

Lewis/Doolan

The motion was put and carried by majority

Item 9 Councillors' Monthly Travel Claims – May 2018

440/1718 RESOLVED that the Councillors' monthly travel claims for May 2018 in the amount of \$998.08 be received for Council's information.

Todd/Clancy

The motion was put and carried by majority

Item 10 Reports from Delegates

Item 10.1 Country Mayors Association Meeting in Sydney – 1 June 2018

441/1718 RESOLVED that Council note the Delegate's Report in relation to the Country Mayors' meeting in Sydney on 1 June 2018.

Hill/Capel

The motion was put and carried by majority

Item 10.2 Mayors Meeting with Prime Minister in Narromine Regarding the Drought – 4 June 2018

442/1718 RESOLVED that Council note the Delegate's Report in relation to the drought meeting held with the Prime Minister in Trangie on Monday, 4 June 2018.

Capel/Brady

The motion was put and carried by majority

Item 11 Correspondence

Item 11.1 Circulars / Newsletters

443/1718 RESOLVED that Council's correspondence for period 8 May 2018 to 8 June 2018 be received and noted.

Todd/Brady

The motion was put and carried by majority

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Item 12 2018 National Local Roads and Transport Congress

444/1718 RESOLVED that Council nominate councillors Todd and Lewis to attend the Australian Local Government Association 2018 National Local Roads and Transport Congress to be held in Alice Springs, Northern Territory from 20-22 November 2018.

Todd/Lewis

The motion was put and carried by majority

Item 13 Code of Meeting Practice

A motion was moved by Councillor Brady and seconded by Councillor Hill that Council adopt the draft Code of Meeting Practice that includes the following changes:

- Ordinary meetings of Council be held on the first Thursday of each month.
- Ordinary meetings of Council commencing at 6.00pm.
- Council meetings be audio recorded and posted on Council's website.

An amendment was moved by Councillor Lewis and seconded by Councillor Capel that Item 13 be deferred to allow advice on a schedule of external meetings, including Orana Regional Organisation of Councils and Orana Joint Organisation of Councils, to be provided.

The amendment was put and carried by majority

The amendment became the substantive motion and was put and carried by majority

445/1718 RESOLVED that Item 13 'Code of Meeting Practice' be deferred to allow advice on a schedule of external meetings, including Orana Regional Organisation of Councils and Orana Joint Organisation of Councils, to be provided to Council.

Lewis/Capel

The motion was put and carried by majority

Item 14 Three Rivers Regional Retirement Community Status Update Report

446/1718 RESOLVED that Council note the progress of the Three Rivers Regional Retirement Community project.

Hill/Capel

The motion was put and carried by majority

Item 15 Council Resolutions Report June 2018

447/1718 RESOLVED that Council's Resolution Report for June 2018 be noted for information.

Lewis/Todd

The motion was put and carried by majority

Item 16 Human Resources Monthly Report – June 2018

448/1718 RESOLVED that the Human Resources Monthly Report for June 2018 be noted for information.

Clancy/Todd

The motion was put and carried by majority

Item 17 Coonabarabran After School Vacation Care Program

449/1718 RESOLVED that Council note the Coonabarabran After School Vacation Care Program Report for information.

Clancy/Hill

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The motion was put and carried by majority

Item 18 Operational Plan 2018/19 and Delivery Program 2018/22 to 2021/22

450/1718 RESOLVED that Council:

1. Note the report on the draft Delivery Program 2018/22 and draft Operational Plan 2018/19, including submissions;
2. Receive this supplementary report providing an overview of submissions received in the period 9 June 2018 – 15 June 2018;
3. Endorse and adopt the Delivery Program 2018/22 and Operational Plan 2018/19, including the Revenue Policy, with the following amendments:
 - (a) Water Access Charges
 - Access Charge (all areas): \$459.00
 - Loan Charge – Mendooran Water: \$295.00
 - (b) Companion Animal fees:
 - Desexed animal: \$57
 - Animal under 6 months not desexed: \$57
 - Non-desexed animal: \$207
 - Breeder (Recognised) concession: \$57
 - Pensioner concession (desexed animal only): \$24
 - Pound / Shelter animal 50% discount (desexed): \$28.50; and
 - (c) Inclusion of the financial model for sale of the Three Rivers Regional Retirement Community units – as per Attachment 1; and
 - (d) Inclusion of \$30,000 for a monument to explorer John Oxley to be funded from reductions in the roads resheeting program.
4. Post a copy of the Delivery Program 2018/22 and Operational Plan 2018/19 on Council's website within 28 days of the plan being adopted.
5. Grant St John's School Baradine access to water at no cost from the sports field bore until a report is brought back to Council. Water shall be provided only in conjunction with Council's operational needs to water nearby Council fields.
6. Commend Council staff for working to move the Council budget to a positive financial result.

Clancy/Lewis

The motion was put and carried by majority

Item 19 Request for Write-Off of Water Charges – Assessment Number 10036556
451/1718 RESOLVED that Council deny the request to write-off of water usage charges for Assessment Number 10036556 due to financial hardship.

Hill/Clancy

The motion was put and carried by majority

9.46 am

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Cr Brady left the room

Item 20 Investments and Term Deposits – Month Ending 31 May 2018

452/1718 RESOLVED that Council note and accept the Investments and Term Deposits Report for the month ending 31 May 2018.

Hill/Doolan

The motion was put and carried by majority

9.48 am

Cr Brady re-entered the meeting

Item 21 Coonabarabran Emergency Water Supply Project – June 2018 Update

453/1718 RESOLVED that Council

1. Note the June 2018 Update Report on the Coonabarabran Emergency Water Supply Project;
2. Accept additional funding of \$742,500 from the NSW Government, and;
3. Thank Minister Blair and Kevin Humphries MP for their assistance and support on this matter.

Lewis/Doolan

The motion was put and carried by majority

Item 22 Drought Management and Water Demand Management Plans

454/1718 RESOLVED that the draft Drought Management Plan and draft Water Management Plan be exhibited for public comment for 28 days and a further report be presented to Council after the exhibition.

Capel/Brady

The motion was put and carried by majority

Item 23 Road Rail Interface Agreement

455/1718 RESOLVED that the General Manager be authorised to execute the Road Rail Interface Agreement with John Holland Rail Pty Ltd and Roads and Maritime Services.

Lewis/Hill

The motion was put and carried by majority

Item 24 Rural Road Naming Request – Off Warrumbungles Way, 2.6km South of Newell Highway

456/1718 RESOLVED that the road (lane) that intersects with Warrumbungles Way approximately 2.6km south of the Newell Highway be named 'Astronomers Walk', subject to consultation in accordance with guidelines from the Geographical Names Board and no objections being received.

Clancy/Todd

The motion was put and carried by majority

Item 25 Water Loss Management Plans of the Lower Macquarie Water Utilities Alliance Councils

457/1718 RESOLVED that Council:

1. Note the acceptance of the regional tender from Detection Services Pty Ltd for Councils across this region for the preparation of Water Loss Management Plans.

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2. Note that the Warrumbungle Council's share for its eight treatment plants for this project is \$14,400.

Clancy/Capel

The motion was put and carried by majority

Item 26 2017/18 Technical Services Works Program – Road Operations, Urban Services and Water Services for Period Ending 31 May 2018

458/1718 RESOLVED that the 2017/18 Works Program status report for the period ending 31 May 2018 be noted.

Brady/Capel

The motion was put and carried by majority

Item 27 Bush Fire Recovery Assistance – Sir Ivan Fire

459/1718 RESOLVED:

1. That Council extends the waiver of Development Application, Construction Certificate, Inspection and Section 94A fees for those residents who meet the following criteria:
 - (a) Have lost their principle place of residence and they meet the LEP requirements that allow construction of a dwelling on that property.
 - (b) Insurance held does not cover the payment of approval related fees.
 - (c) The property has been confirmed by Council to have been destroyed by the February 2017 Sir Ivan fire.
2. That Council extends the waiver of tipping fees to receive Asbestos Containing Material generated by the Sire Ivan Fire to 30 June 2019.

Capel/Clancy

The motion was put and carried by majority

Item 28 Commencement of the Crown Land Management Act 2016

460/1718 RESOLVED that the report on the Commencement of the *Crown Land Management Act 2016* be received and noted and that Council note that the Act will commence on 1 July 2018.

Todd/Clancy

The motion was put and carried by majority

10.05 am

Cr Capel left the room

Item 29 Liverpool Range Wind Farm Voluntary Planning Agreement

461/1718 RESOLVED:

1. That:
 - i. Council endorse the draft Voluntary Planning Agreement (VPA) between Epuron Pty Ltd, Upper Hunter Shire Council and Warrumbungle Shire Council for the recently approved Liverpool Range Wind Farm.
 - ii. Once endorsed by each Council listed above, public notice of the proposed VPA shall be given with a copy of the document made available

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for inspection by the public for a period of not less than 28 days to allow for feedback.

- iii. After the completion of the public notice period, if there are no substantive matters raised, the proposed VPA shall be put to a meeting of each Council and after resolutions are made the agreement shall be executed by all the parties.
 - iv. Warrumbungle Shire Council delegates authority to the General Manager to sign and execute the VPA.
 - v. Upon all parties executing the VPA, a copy of the agreement shall be provided to the Minister, via the Department of Planning & Environment, within 14 days after the agreement has been entered into.
 - vi. Council, having entered into the VPA, shall, for the duration of the agreement place the VPA on a planning agreement register and record in the register a short description of the agreement (including any amendment) that applies to the area of Council, including the date the agreement was entered into, the names of the parties and the land to which it applies.
2. That Council, having entered into the VPA shall, for the duration of the agreement include in its annual report particulars of compliance with and the effect of the planning agreement during the year to which the report relates.

Brady/Hill

The motion was put and carried by majority

Councillors Iannuzzi, Clancy, and Hill recorded their votes against the motion

10.07 am

Cr Capel re-entered the meeting

Item 30 Development Applications for May 2018

462/1718 RESOLVED that Council note the Applications and Certificates approved during May 2018, under Delegated Authority.

Brady/Capel

The motion was put and carried by majority

Item 31 Questions for the Next Meeting

463/1718 RESOLVED that the Questions for the Next Meeting Report for June 2018 be noted for information.

Todd/Capel

The motion was put and carried by majority

10.14am

464/1718 RESOLVED that standing orders be suspended to break for morning tea.

Brady/Capel

The motion was put and carried by majority

Break

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10.32 am

Presentation – NSW National Parks and Wildlife Service

Presentation by Mr Robert Smith, Director Northern Inland of NSW National Parks and Wildlife Services (NPWS) and Mr John Whittall, NPWS regarding the following:

- NPWS are restructuring and reducing the number of regions.
- As a result of the restructure the Coolah Tops National Park is being included in the same region as the Warrumbungle National Park and will be managed out of the Baradine/Coonabarabran offices, hence the same promotion message can be delivered.

11.11 am

465/1718 RESOLVED that standing orders be resumed.

Brady/Capel

The motion was put and carried by majority

Item 32 Reports to be Considered in Closed Council

Item 32.1 Three Rivers Regional Retirement Community Information Report – June 2018

466/1718 RESOLVED that the Three Rivers Regional Retirement Community Information Report – June 2018 be referred to Closed Council pursuant to section 10A(2)(c) and (g) of the *Local Government Act 1993*, on the grounds that the matter and information is information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business and advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

Lewis/Brady

The motion was put and carried by majority

Item 32.2 Request for Stay of Interest on Overdue Water Charges

467/1718 RESOLVED that the Request for Stay of Interest on Overdue Water Charges report be referred to Closed Council pursuant to section 10A(2)(b) of the *Local Government Act 1993*, on the grounds that the matter and information is the personal hardship of any resident or ratepayer.

Brady/Lewis

The motion was put and carried by majority

Item 32.3 Service NSW – Agency Agreement

468/1718 RESOLVED that the Service NSW – Agency Agreement report be referred to Closed Council pursuant to section 10A(2)(c) and (d)(i), (ii) and (iii) of the *Local Government Act 1993*, on the grounds that the matter and information is information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would if disclosed:

- (i) prejudice the commercial position of the person who supplied it, or
- (ii) confer a commercial advantage on a competitor of the council, or
- (iii) reveal a trade secret.

Hill/Capel

The motion was put and carried by majority

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Item 32.4 Tenders for Backup Water Supply Bores at Binnaway, Coolah and Mendooran Project

469/1718 RESOLVED that the Tenders for Backup Water Supply Bores at Binnaway, Coolah and Mendooran Project report be referred to Closed Council pursuant to section 10A(2)(c) and (d)(i) of the *Local Government Act 1993*, on the grounds that the matter and information is information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Capel/Hill

The motion was put and carried by majority

Item 32.5 Todds Crossing Bridge Project – Tenders

470/1718 RESOLVED that the Todds Crossing Bridge Project – Tenders report be referred to Closed Council pursuant to section 10A(2)(c) and (d)(i) of the *Local Government Act 1993*, on the grounds that the matter and information is information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Todd/Brady

The motion was put and carried by majority

The General Manager offered the opportunity to members of the public to make representation as to whether any matters outlined should not be considered in Closed Council.

There was no response from the public.

11.12 am

471/1718 RESOLVED that:

- (a) Council go into Closed Council to consider business relating to confidential information
- (b) pursuant to section 10A(1)-(3) of the *Local Government Act 1993*, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above
- (c) correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the *Local Government Act 1993*.

Brady/Todd

The motion was put and carried by majority

Item 32.1 Three Rivers Regional Retirement Community Information Report – June 2018

472/1718 RESOLVED that Council delegates to the Council General Manager the authority, if required, to terminate the contract with Boulus Constructions Pty Ltd for the Three Rivers Regional Retirement Community Contract, and deal with any disputes that exist now or arise thereafter.

Lewis/Hill

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The motion was put and carried by majority

Item 32.2 Request for Stay of Interest on Overdue Water Charges

473/1718 RESOLVED that Council deny the request for a stay of interest for arrears on water charges and contact the owner for a resolution to this matter.

Capel/Todd

The motion was put and carried by majority

Item 32.3 Service NSW – Agency Agreement

474/1718 RESOLVED that Council authorise the General Manager to sign the three (3) year Agency Agreements with the State Government for Service NSW agencies at Council's Coolah and Coonabarabran offices.

Iannuzzi/Brady

The motion was put and carried by majority

Item 32.4 Tenders for Backup Water Supply Bores at Binnaway, Coolah and Mendooran Project

475/1718 RESOLVED that Council accept the tender from Aqua West Pty Ltd for the supply and installation of pumps and ancillary equipment for backup water supply bores at Binnaway, Coolah and Mendooran in the amount of \$146,850.00 (incl GST).

Clancy/Todd

The motion was put and carried by majority

Item 32.5 Todds Crossing Bridge Project – Tenders

476/1718 RESOLVED that Council:

1. Accept the amended tender from Bridging Australia for the design and construction of a bridge on Baradine Goorianawa Road over Teridgerie Creek (known as Todds Crossing) in the sum of \$395,000 (incl GST).
2. Allocate a further \$40,000 to the Todds Crossing Bridge Project.

Clancy/Capel

The motion was put and carried by majority

11.50 am

477/1718 RESOLVED that Council re-enter Open Council.

Todd/Brady

The motion was put and carried by majority

Members of the public returned to the Chamber.

The resolutions of Closed Council were announced to the meeting by the General Manager.

There being no further business the meeting closed at 11.53 am.

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CHAIRPERSON

RECOMMENDATION

That the resolutions contained in the Minutes of the Ordinary Council meeting held on 19 June 2018 be endorsed.

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Item 3 Minutes of Extraordinary Council Meeting – 4 July 2018

Division:	Executive Services
Management Area:	Governance
Author:	Executive Assistant to the General Manager – Jenni Maundrell
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF2.1 Give communities of the shire opportunities to be informed about and involved in Council's activities and decision making.

PRESENT: Cr P Shinton (Chairperson), Cr K Brady, Cr AL Capel, Cr F Clancy,
Cr A Doolan, Cr W Hill, Cr D Todd and Cr R Lewis.

In attendance: General Manager (Roger Bailey), and Director Development Services
(Leeanne Ryan)

Absent: Cr A Iannuzzi

The Mayor called for Declarations of Pecuniary Interest and Non Pecuniary Interest
Nil

Item 1 Reports to be Considered in Closed Council

Item 1.1 Three Rivers Regional Retirement Community Information Report

1/1819 RESOLVED that the Three Rivers Regional Retirement Community Information Report be referred to Closed Council pursuant to section 10A(2)(g) of the *Local Government Act 1993* (NSW) on the grounds that the matter concerns litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

Todd/Hill

The motion was put and carried by majority

The General Manager offered the opportunity to members of the public to make representation as to whether any matters outlined should not be considered in Closed Council.

There was no response from the public.

3.05 pm

2/1819 RESOLVED that:

- (a) Council go into Closed Council to consider business relating to confidential information
- (b) pursuant to section 10A(1)-(3) of the *Local Government Act 1993*, the media and public be excluded from the meeting on the basis that the business to be

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considered is classified confidential under the provisions of section 10A(2) as outlined above

- (c) correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the *Local Government Act 1993*.

Todd/Hill

The motion was put and carried by majority

Council went into Closed Council

Item 1.1 Three Rivers Regional Retirement Community Information Report

3.52 pm

Cr Brady left the meeting

3/1819 RESOLVED that Council note the report in relation to the Three Rivers Regional Retirement Community.

Clancy/Capel

The motion was put and carried by majority

4.01 pm

4/1819 RESOLVED that Council re-enter Open Council.

Capel/Clancy

The motion was put and carried by majority

Members of the public returned to the Chamber.

The resolution of Closed Council was announced to the meeting by the General Manager.

There being no further business the meeting closed at 4.04 pm.

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CHAIRPERSON

RECOMMENDATION

That the resolution contained in the Minutes of the Extraordinary Council Meeting held on 4 July 2018 be endorsed.

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Item 4 Minutes of Traffic Advisory Committee Meeting – 28 June 2018

Division:	Technical Services
Management Area:	Technical Services Management
Author:	Personal Assistant to Director Technical Services – Tracy Cain
CSP Key Focus Area:	Public Infrastructure and Services
Priority:	P13 – Road networks throughout the shire need to be safe, well maintained, and adequately funded.

PRESENT: Cr Peter Shinton (Chairperson), Ms Jackie Barry (RMS) and Senior Constable Kelvin Kilsby (NSW Police).

IN ATTENDANCE: Ms Cheyenne O'Brien (Road Safety Officer), Mr Bikram Joshi (Manager Asset and Design) and Tracy Cain (Minutes).

APOLOGIES: Mr Colin Harper (Community) and Mr Russell Lloyd (Acting Director Technical Services).

Barry/Shinton

CONFIRMATION OF MINUTES

45/1718 RECOMMENDED that the minutes of the Traffic Advisory Committee meeting held on 24 May 2018 be confirmed.

Barry/Shinton

BUSINESS ARISING FROM THE MINUTES

The following matters were noted as outstanding:

- Council to investigate the preparation of a Rural Bus Stop Policy.
- Black Stump Way – Council request to NHVR that any road in the Warrumbungle Shire that is a 25 metre B Double Route be converted to a 26 metre B Double Route.
- Placement of advisory warning signs on Observatory Road - *signs ordered*. Council to monitor the speed of vehicles via traffic counters to determine if a speed review is necessary.
- Installation of double barrier lines on the Dandry Road approach to the Newell Highway.
- Assessment of speed zone for Cobbora Road in Cobbora Village. Matter referred to RMS.
- Tongy Lane signposting – determine correct name and amend signs accordingly.
- Assessment of speed advice on Cobbora Road – following assessment, road sign providing speed advice of 55km/hr to be installed on Cobbora Road at a curve north of Boomley Road adjacent to property 'Tandara Hills' – *signs ordered*.
- Warrumbungle Quarry – road safety concern at entry / exit point. Council to consider conducting a feasibility study and to contact RMS Regional Director to request relocation of the point to point safety camera. Council to look into activated speed signs currently being trialled by RMS.

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- School Bus Stop on Oxley Highway – a sign plan for the installation of 'School Bus Route' signs has been forwarded to RMS for approval. *RMS have provided approval and signs are to be ordered.*
- 'No Stopping' zone either side of pedestrian ramp at the intersection of Edwards Street and Cowper Street. Further investigation required.
- Removal of untimed 'No Stopping' sign located at the children's crossing in Yarran Street, Binnaway and installation of a 10 minute parking sign in front of the Binnaway Central School as per sign plan – *signs ordered.*
- W5-25 turning traffic warning signs to be installed on Black Stump Way, Coolah and site to be monitored for the requirement of double lines – *signs ordered.*

Traffic Suggestion of 23 November 2017

One Way Traffic Advisory Signage in Essex Street, Coonabarabran

Modification of plan to include line marking of the one lane, directional arrows as well as parking. Signage for parking should also be included, to minimise traffic confusion.

The revised plan as presented to the Committee was approved.

Traffic Recommendation 34/1718 of 22 March 2018

d) Coolah Central School – Request for Road Closure to Celebrate School Sesquicentenary – 17 November 2018

A Traffic Management Plan (TMP) for the Coolah Central School Sesquicentenary Street Parade Event to be held on 17 November 2018 was presented to the Committee and support granted. Council to refer application to RMS for approval.

Traffic Recommendation 37/1718 of 26 April 2018

a) Binnaway Lions Club – Application for 2018 Doganabuganaram Ride – 22 September 2018

An updated Traffic Control Plan for the Binnaway Lions Club Doganabuganaram Ride to be held on 22 September 2018 was presented to the Committee with the inclusion of the following RMS comments previously received via email:

- *Ensure sight distance at Gamble Creek Road and Warrumbungles Way meets the sight distance standard.*
- *A tail vehicle should be prioritised over a lead vehicle if there is not enough escort vehicles for both tail and lead vehicles.*

In addition, RMS requested that the various riding groups start closer and finish together to ensure lead and tail escort vehicles and that there be radio communication between all vehicles and volunteers.

46/1718 RECOMMENDED that approval be granted to the Binnaway Lions Club for the Doganabuganaram Ride to be held on 22 September 2018 on the provision that confirmation be received from the Event Organiser to start the groups closer together to ensure lead and tail escort vehicles and that there be radio communication between all vehicles and volunteers.

Barry/Kilsby

Traffic Suggestion of 24 May 2018

Road Condition at Goolhi Road and Oxley Highway Intersection

Minutes amended to read as follows:

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'The condition of Oxley Highway and Goolhi Road intersection was raised and the Traffic Advisory Committee referred it onto Council to investigate further and determine if it is an RMS issue.'

AGENDA ITEMS

a) Mudgee Lions Club – Ride Against Cancer Charity Horse Ride – 6-21 October 2018

The Mudgee Lions Club Ride Against Cancer Charity Horse Ride Event to be held on 6-21 October 2018 was noted by the Committee. Application to be considered following receipt of a Traffic Management Plan and preparation of a Traffic Control Plan.

b) Leadville Community Association – Request for Closure of Cox Street, Leadville for Market Day – 2 November 2018

The Leadville Community Association Market Day to be held on 2 November 2018 was noted by the Committee. A Traffic Control Plan is required for consideration of the event.

c) RSO Monthly Report – June 2018

The RSO Monthly Report was received and noted and in particular the following road safety projects were discussed:

- 2017/2018 RSO Programs completed.
- Free Cuppa Program – Debrief meeting held in Coonabarabran on 19 June 2018. Prize draw held in Binnaway on 20 June 2018 where the business survey winner was White Rose Café Dunedoo. There were over 500 entries. It was noted that this year was the most driver entry forms to be received.
- Slow Down on Local Roads Project – Prizes distributed, with 20 winners all being from Warrumbungle Shire. It was noted that entries had gone down this year as only locals took part in the project. Answers to be promoted via social media.
- Media Coverage – Slow Down videos and messages posted on Facebook.
- Speed Trailer located in Baradine adjacent to the Bowling Club commencing 1 June 2018. Data to be forwarded to RMS upon completion.
- Commencement of 2018/2019 RSO Programs.

d) Request for Erection of a 'No Through' Sign at the Intersection of Short Street and Tannabah Street, Coonabarabran

47/1718 RECOMMENDED that a 'No Through Road' advisory sign be installed at the intersection of Short Street and Tannabah Street, Coonabarabran to assist in notifying motorists.

Kilsby/Barry

e) North West Equestrian Expo – Car Parking Concerns

Concerns were raised that during the North West Equestrian Expo vehicles were parking too close (within 20 metres) to the intersection of Edwards Street and Nelson Street, Coonabarabran making it difficult and limiting sight distance for motorists to view oncoming traffic when turning out of Nelson Street.

The Committee noted the matter and determined that the event organiser be informed of the car parking issue upon lodgement of their application next year so as to ensure participants are advised of where they can legally park. It was also suggested that the police be notified and that a temporary no stopping zone may be considered.

GENERAL BUSINESS

Pilliga Pottery – Signage and Lane

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The possibility of signage for Pilliga Pottery and a side lane at the Borambitty Road and Oxley Highway intersection was raised. Tourist signage will need to be approved by the Tourist Attraction Signposting Assessment Committee (TASAC) before RMS will erect it. A side lane has been included in the RMS Corridor Strategy, however, it has received low priority due to a low crash history and low traffic volume compared to other State Road intersections.

There being no further business the meeting closed at 10.30 am.

The next meeting will be held in the Gallery Meeting Room, Coonabarabran on Thursday, 26 July 2018 commencing 10.00 am.

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CHAIRPERSON

RECOMMENDATION

1. That Council accept the Minutes of the Traffic Advisory Committee Meeting held at Coonabarabran on 28 June 2018.
2. That approval be granted to the Binnaway Lions Club for the Doganabuganaram Ride to be held on 22 September 2018 on the provision that confirmation be received from the Event Organiser to start the groups closer together to ensure lead and tail escort vehicles and that there be radio communication between all vehicles and volunteers.
3. That a 'No Through Road' advisory sign be installed at the intersection of Short Street and Tannabah Street, Coonabarabran to assist in notifying motorists.

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Item 5 Minutes of Coonabarabran Swimming Pool Advisory Committee Meeting – 13 June 2018

Division:	Technical Services
Management Area:	Urban Services
Author:	Manager Urban Services – Shane Weatherall
CSP Key Focus Area:	Recreation and Open Space
Priority:	RO1 – The planning and provision of local sports and recreation facilities and parklands reflect community needs and anticipated demographic changes.

PRESENT: Cr Ambrose Doolan (Chairperson), Mr David Hunter, Ms Krista Holmesby, Ms Fay Chapman, Ms Paula Duggan and Ms Dianne Dow.

IN ATTENDANCE: Mr Shane Weatherall (Manager Urban Services) and Ms Sharmaine Kennedy (Supervisor Pools).

APOLOGIES: Cr Peter Shinton, Ms Nada Abel, Mr Brett England and Russell Lloyd (Acting Director Technical Services).

Dow/Hunter

CONFIRMATION OF MINUTES

7/1718 RECOMMENDED that the minutes of the Coonabarabran Swimming Pool Advisory Committee meeting held on Tuesday, 1 May 2018 be confirmed.

Dow/Hunter

BUSINESS ARISING FROM THE MINUTES

- Fay Chapman asked if the funding submission included the 'learn to swim' pool. Krista Holmesby responded that it was included.
- Comment was made that over 30 letters of support were received from community groups etc. for the funding application.

AGENDA ITEMS

Agenda Item 4 b) – Funding Application Update was brought forward for discussion.

b) Funding Application Update

- General discussion took place regarding the process of making the project 'shovel ready'.
- Manager Urban Services to follow up on available funds to pay for design and construction drawings for the project.
- Manager Urban Services to follow up Pool Link to discuss their offer to provide design and construction drawings for the project.

a) Coonabarabran Swimming Pool Master Plan

- General discussion took place regarding heating of the pool.

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- Manager Urban Services to follow up with Pool Link to discuss whether provision can be made to each pool for future heating.
- Krista Holmesby to follow up on quotations for boundary fencing of the pool complex. Manager Urban Services to forward lineal meterage of boundary to Krista Holmesby.

GENERAL BUSINESS

- Dianne Dow mentioned that she has had requests from members of the community for updates on the status of the project. Manager Urban Services to discuss with upper management.
- Dianne Dow to provide a letter of support to Krista Holmesby from the Coonabarabran Swimming Club for funding application.
- Cr Doolan commended members for their efforts as part of this Committee.

The next meeting is to be held in August 2018 with the proposed date to be advised.

There being no further business the meeting closed at 5:55 pm.

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CHAIRPERSON

RECOMMENDATION

That Council accept the Minutes of the Coonabarabran Swimming Pool Advisory Committee Meeting held at Coonabarabran on 13 June 2018.

WARRUMBUNGLE SHIRE COUNCIL

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Item 6 Minutes of Warrumbungle Aerodromes Advisory Committee Meeting – 26 June 2018

Division:	Technical Services
Management Area:	Technical Services Management
Author:	Manager Urban Services – Shane Weatherall
CSP Key Focus Area:	Public Infrastructure and Services
Priority:	PI1 – Public transport alternatives including bus and rail services connect local towns and villages and provide links with other regional centres.

PRESENT: Cr Denis Todd (Chairperson), Mr Stuart Green (RFS), Mr Ian Munns, Mr David Sturtridge, Mr Colin Tink, Mr Phil Hensby and Mr John Farrell.

IN ATTENDANCE: Mr Russell Lloyd (Acting Director Technical Services) and Mr Shane Weatherall (Manager Urban Services).

APOLOGIES: Cr Ambrose Doolan, Mr Corey Philip (RFS Regional Controller) and Mr Grant Piper (Coolah).

CONFIRMATION OF MINUTES

7/1718 RECOMMENDED that the Minutes of the Warrumbungle Aerodromes Advisory Committee meeting held on 13 March 2018 be confirmed.

Farrell/Hensby

BUSINESS ARISING FROM THE MINUTES

- Colin Tink requested the name of the company that has been engaged by Air Services Australia to remove the Non Directional Beacon (NDB). Manager Urban Services to follow up.
- Lights at Coolah Airport are operational. A few lights still need replacing.
- The land at Coonabarabran Airport is zoned as 'Community Land' in the current LEP. Council cannot enter into an agreement for Community Land. Therefore a new agreement will be made available when Council has rezoned the land in the new LEP which is due for completion at the end of 2018.
- General discussion took place over the kangaroo problem at Coonabarabran Airport. It was mentioned that Council's Supervisor Road Maintenance North was notified recently of the electric fence earthing out on the southern line.

AGENDA ITEMS

a) 2018/2019 Budget – Re-sheeting of Baradine Airstrip

There is no provision in the 2018/2019 budget for gravel re-sheeting. Council will inspect site to identify the sections of pavement requiring maintenance, and remedy if operational budget permits.

An onsite meeting was to be held at the Baradine Aerodrome following this meeting.

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b) NSW RFS Capital Improvements Future Planning at Coonabarabran Airbase
RFS intend on applying for grant funding to construct a building at Coonabarabran Airport. The building will be a two (2) bay shed with an enclosed skillion on each end. Facility will include storage space, kitchenette, air base communications and pilot waiting room.

Discussion took place over proposal and site location.

8/1718 RECOMMENDED that the Warrumbungle Aerodromes Advisory Committee seek in principle support from Council for the NSW Rural Fire Service to develop a two bay station at Coonabarabran Airport.

Sturtridge/Hensby

c) WSC Apply for Grant Funding via the Economic Development Officer

- Upgrade of the Baradine Aerodrome Runway to a Bitumen Sealed Runway
 - Boundary Fencing
- Discussion took place regarding the process to secure funding for development of an Aerodrome Plan.
- Discussion took place regarding runway pavement criteria.

9/1718 RECOMMENDED that the Warrumbungle Aerodromes Advisory Committee seek in principle support from Council to apply for funding via Council's Economic Development Team to develop Concept Master Plans for the Baradine Aerodrome.

Farrell/Tink

d) Existing Kangaroo Problem

Discussion took place regarding possible solutions for kangaroo problem at Baradine Aerodrome.

GENERAL BUSINESS

The following matters were discussed without resolution:

- The question was raised whether lighting of the Wind Direction Indicator (WDI) at Coonabarabran Aerodrome has been funded. There is provision in Council's 2018/2019 Capital Works Program for this project.
- Discussion took place over water connections and water proofing of concrete water tank at Coonabarabran.
- Discussion took place regarding status of the Coolah Airport.

There being no further business the meeting closed at 10.35 am.

The next meeting is to be held in the Gallery Meeting Room, Coonabarabran on Tuesday, 4 September 2018 commencing at 9.30 am.

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CHAIRPERSON

WARRUMBUNGLE SHIRE COUNCIL

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RECOMMENDATION

1. That Council accept the Minutes of the Warrumbungle Aerodromes Advisory Committee meeting held at Baradine on 26 June 2018.
2. That the Warrumbungle Aerodromes Advisory Committee seeks in principle support from Council for the NSW Rural Fire Service to develop a two bay station at Coonabarabran Airport.
3. That the Warrumbungle Aerodromes Advisory Committee seek in principle support from Council to apply for funding via Council's Economic Development Team to develop Concept Master Plans for the Baradine Aerodrome.

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – 19 July 2018

Item 7 Councillors' Monthly Travel Claims – June 2018

Division:	Executive Services
Management Area:	Governance
Author:	Executive Assistant to the General Manager – Jenni Maundrell
CSP Key Focus Area:	Local Government Finance
Priority:	GF7 Council provides strong civic and regional leadership, and undertakes its governance and service delivery tasks with integrity.

Reason for Report

To provide Council with the travel claims of Councillors for the month of June 2018.

Background

At the Ordinary Council meeting in July 2017 it was resolved that, “*all Councillors make public their monthly travel claims effective immediately.*” (**Resolution No 10/1718**)

Councillor Monthly Travel Claims

Councillor	Month	Kilometres	\$ per KM	Total Amount (\$)
Cr Shinton	May		0.78	-
Cr Todd	May	501	0.78	390.78
Cr Brady	May	190	0.78	148.20
Cr Capel	May	910	0.78	709.80
Cr Clancy	May		0.73	-
Cr Doolan	May	150	0.78	117.00
Cr Hill	May	166	0.68	112.88
Cr Iannuzzi	May	170	0.78	132.60
Cr Lewis	May	112	0.78	87.36
Total for May:				\$1698.62

RECOMMENDATION

That the councillors' monthly travel claims for June 2018 in the amount of \$1,698.62 be received for Council's information.

WARRUMBUNGLE SHIRE COUNCIL

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Item 8 Reports from Delegates

Item 8.1 Orana Arts Annual General Meeting at The Stables, Mudgee – 16 March 2018 – Cr Anne-Louise Capel

Orana Arts AGM

The Stables Mudgee March 16th 2018

Present: Anne-Louise Capel (Chair), Eleanor Cook, Jessica Moore, Murray Woods, Sam Paine, Susan Atkinson.

Staff: Alicia Leggett CEO, Portia Lindsay.

Apologies: Les Lambert, Ruth Carney, Virginia Handmer.

Minutes accepted from 2017 AGM Moved: J. Moore second: E. Cook

Presentation of annual report Moved: S. Paine second: M. Woods

Presentation of Financial Report audited by Ryan and Rankmore Moved: M. Wood second: J. Moore

Adoption of 2018 budget Moved S. Paine second: J. Moore.

Appointment of Auditors moved S. Atkinson second: M. Wood

#Adoption of Constitution model template from Australian charity Non-profit Commission Moved S. Paine second: E. Cook

Office bearers

Chair: A. Capel

Vice: V. Handmer

Treasurer: J. Moore

Danielle Littlewood successful nominate to new skill based board.

RECOMMENDATION

That Council note the Delegate's Report in relation to the Orana Arts Annual General Meeting held in Mudgee on 16 March 2018.

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Ordinary Meeting – 19 July 2018

Item 8.2 Orana Arts Board Meeting at Western Plains Cultural Centre, Dubbo – 28 June 2018 – Cr Anne-Louise Capel

Orana Arts

Board Meeting Western Plains Cultural Centre Dubbo 28th June 2018

Present: Anne-Louise Capel (Chair), Virginia Handmer, Danielle Littleton (via phone), Jessica Moore

Staff: Alicia Leggett CEO

Last Quarter Orana arts had visit from Regional Arts NSW CEO Elizabeth Rogers to open Arts Unlimited at Dunedoo, meet with Dubbo artists and Western Plains cultural Centre. Trangie Cultural Centre and Narromine Historical Museum.

Create NSW road show visited Coonabarabran, Narromine, Trangie, Dubbo and Wellington. In Coonabarabran Create NSW and Accessible Arts had a Ukerbarley site visit with National Parks and attended The Common Thread (a CETA outcome) at the Baradine Recovery Centre. They also meet with Coonabarabran community members at a public meeting and Accessible Arts meet with Articulate Festival coordinator. At Wellington Create NSW also visited Macquarie Correctional Centre for a tour and learn more about Orana Arts CSI program.

Governance:

The Board adopted the Stakeholder Forum Terms of Reference.

The Board adopted existing policies with policies allocated for review at a working meeting in August.

The Board adopted a new Auspice Policy.

New MOU for Local Govt. contributors drafted to accommodate existing state of funding and the new strategic plan and Triennial Funding (currently has a moratorium on the process). Planning will commence once Create NSW announces submission dates.

CASP assessment panel selected.

Board approved 2018/19 financial contributions from member local Government.

Current Projects:

*Art of Threatened Species: A partnership with Office of Environment and Heritage and Western Plains Cultural Centre has come on board.

*Cementa: Held youth workshops in Wellington and Dubbo and looking to hold workshops in Gilgandra and Coonabarabran.

*CETA: Contributed to official Ukerbarley historical report that will inform OEH NPWS plan of management for area. Continuing development of short documentary.

*Carved Up by Design Workshop in Trangie and at Trangie central School, will begin in term 3 at Baradine Central School and Wee Waa High School. OEH NPWS partnering with OA and allowing designs to be carved on a living tree at Aboriginal site Sand Stone Caves.

*School Mural program: ATSI program is running a pilot mural project with Coonabarabran Public School years 3-6.

*Soup Sessions: Micro-funding for creative projects Coonabarabran session July 27th.

*Staging Stories: creative development weeks will follow with opening night Narromine 27th July.

*Creative and Social Investment Program (CSI): Funding Partner is Corrective Services NSW and has resulted in 5 artists employed, 2 full time, another 4 to be engaged. 140 participants since January in Creative Industries Program with 99% positive changes in their foundation skills.

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – 19 July 2018

RECOMMENDATION

That Council note the Delegate's Report in relation to the Orana Arts Board Meeting held in Dubbo on 28 June 2018.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 19 July 2018

Item 9 Circulars/Newsletters

Circular Details (Office of Local Government)	Title
18-19 / 27 June 2018 / A598910	Changes relating to the publication of notices
GC 147 / 21 June 2018 / A591375	2018-19 Financial Assistance Grants (FAGS) – advance payment and transition to implement improvements to the existing allocation model
18-18 / 13 June 2018 / A597665	2018/19 Determination of the Local Government Tribunal
Media/Alert Release Details (Local Government NSW)	Title
26 June 2018	LGNSW opens nominations for 21 st Annual Environment Awards
26 June 2018	Minister Upton Recycles Funding Announcements
19 June 2018	Short-term sugar hits lead to long-term decay
13 June 2018	Sportsfield death by neglect plan met with outrage
13 June 2018	Good news for those on the (cross) border line

Media Releases – Office of Local Government	Title
19 June 2018	New Engagement team launched to support Councils
13 June 2018	New CEO appointed to Lord Howe Island Board

Ministerial Media Releases Details (Office of Local Government)	Title
Date – 27 June 2018	Public Inquiry into Blue Mountains City Council
Date – 22 June 2018	Sentencing of Salim Mehajer
Date – 19 June 2018	Helping Councils Deliver to their Communities

Planning Circulars (Department of Planning)	Title
Date - 28 June 2018 – PS 18-006	NSW State Design Review Panel (pilot)

RECOMMENDATION

That the Correspondence for Council be received and noted.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 19 July 2018

Item 10 Code of Meeting Practice

Division:	Executive Services
Management Area:	Governance
Author:	Executive Services Administration Officer – Joanne Hadfield
CSP Key Focus Area:	Local Government and Finance
Priority:	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

To deal with proposed changes to the Code of Meeting Practice in relation to meeting days, meeting times, and the recording of meetings, plus questions on requirements for councillor presence at meetings.

Background

At the April 2018 Council Meeting, the following resolutions were made by Council. Both resolutions require the Council's current Code of Meeting Practice to be amended.

1. **356/1718 RESOLVED** that Council amend clause 1.2 of the Code of Meeting Practice to:
 - 1.2 Ordinary meetings of Council be held on the first Thursday of each month. The location of ordinary meetings of Council will alternate between Coonabarabran and Coolah. Ordinary meetings of Council will commence at 6pm. There is to be no meeting of Council in January.
2. **358/1718 RESOLVED** that Council meetings be recorded and posted on Council's website.'

At the June 2018 Council Meeting a rescission motion was tabled for **Resolution 356/1718** which was subsequently lost.

At the June 2018 Council Meeting **Resolution 445 /1718** resolved "that Item 13 'Code of Meeting Practice' be deferred to allow advice on a schedule of external meetings, including Orana Regional Organisation of Councils (OROC) and Orana Joint Organisations of Council (OJO), to be provided to Council". Details of the participating Councils meeting schedules in these committees are provided in the table below:

Council	Meeting Date	Time
Bogan	4 th Thursday	9.30 am
Bourke	4 th Monday	9.00 am
Brewarrina	4 th Friday	9.00 am
Cobar	4 th Thursday	5.00 pm

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Coonamble	2 nd Wednesday	9.00 am
Gilgandra	3 rd Tuesday	4.00 pm
Mid-Western Regional	3 rd Wednesday	5.30 pm
Narromine	2 nd Wednesday	5.30 pm
Walgett	3 rd Tuesday	10.00 am
Warren	4 th Thursday	9.00 am
Warrumbungle	3 rd Thursday	8.30 am
Dubbo Regional Council	4 th Monday	5.30 pm
Gunnedah Shire Council	3 rd Wednesday	4.30 pm
Narrabri Shire Council	4 th Tuesday	1.00 pm

OROC and GMAC meetings are held quarterly either on the first or second Friday of the month at 9.00 am and can be hosted by any of the above Councils. These meetings are attended by the Mayor and General Manager. The newly formed OJO meeting schedule is yet to be determined but will be made in line with the above Council meeting member's schedule.

Country Mayors meetings are held quarterly on the first Friday of the month at 9.00 am at Parliament House in Sydney with the next meeting being held on Friday, 3 August 2018. This meeting has traditionally been attended by the Mayor and General Manager.

Should Council resolve to adopt the first Thursday as its meeting date then it will also need to notify all External Committees of the change of our meeting schedule and time. Other External Committees possibly affected by the change in our meeting schedule are Castlereagh Macquarie County Council (CMCC), Macquarie Regional Library (MRL) Service Committee, North West Weight of Loads Group, Newell Highway Task Force, Orana Arts Incorporated, and Association of Mining & Energy Related Councils (NSW) Incorporated previously know as Association of Mining Related Councils. All these meetings are attended by Councillors.

Web-linking Council Meetings

At the June 2018 Council Meeting **Resolution 438/1718** "A supplementary motion was moved by Councillor Clancy and seconded by Councillor Lewis that Council be provided with a report on the feasibility of web linking Council meetings to allow councillors to ability to attend Council meetings remotely".

Under the *Local Government (General) Regulations 2005* (NSW) clause 235 'A Councillor cannot participate in a meeting of a council unless personally present at the meeting.' Furthermore, section 5.1 of the 'WSC Code of Meeting Practice' states 'A Councillor cannot participate in a meeting of a Council or Committee unless personally present at the meeting.' Hence under the current legislation it is very clear that web linking is not permitted.

Issues

The current Code of Meeting Practice was endorsed by Council on 19 September 2013 **Resolution 101/1314**.

Under the *Local Government Act 1993* (NSW) section 365 'The council is required to meet at least 10 times each year, each time in a different month.'

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Financial Considerations

Nil

RECOMMENDATION

1. That Council adopt the Code of Meeting Practice that includes the following changes:
 - i) Ordinary meetings of Council commence at 6.00pm.
 - ii) Council meeting be audio recorded and posted on Council's website.
 - iii) Provision that the date and time of Ordinary Council Meetings can, by Council resolution, be amended.

2. That Ordinary Council meeting dates remain (generally) as the third Thursday of a month.

3. That Council note that under clause 235 of the *Local Government (General) Regulation 2005* (NSW) a councillor cannot participate in a meeting of Council unless personally present at the meeting.

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Item 11 Coonabarabran to Mungindi Road – July 2018 Update

Division:	Executive Services
Management Area:	Executive Services
Author:	Executive Assistant to the General Manager – Jenni Maundrell
CSP Key Focus Area:	Public Infrastructure & Services
Priority:	P17 Communities across the Shire are supported by the secure, long term supply of energy and clean water.

Reason for Report

To provide an update to Council on the progress of Resolution 272/1617 'Coonabarabran to Mungindi Road' in accordance with the monthly Council Resolutions Report:

'Resolutions that remain 'In Progress' for a 12 month period will be reported to Council as a separate agenda item with a new Recommendation.'

Background

Council resolved at its Ordinary Meeting of 18 May 2017:

'272/1617 A motion was moved by Councillor Todd seconded Councillor Clancy that the Warrumbungle Shire Council seek a meeting with the Narrabri and Walgett Shire Councils regarding the upgrade of the Coonabarabran to Mungindi Road upgrade with a view to seek funding for the completion of this project.'

At that time, it was noted that a business case and feasibility assessment of the Coonabarabran to Mungindi Road upgrade had been completed, with contributions of \$10,000 from Warrumbungle Shire Council, \$20,000 from Narrabri Shire Council, and \$30,000 from Walgett Shire Council.

Issues

Verbal contact was made with Narrabri and Walgett Shire Councils in July 2017; however, the matter did not progress.

Letters were sent to Narrabri and Walgett Shire Council General Managers on 12 June 2018 seeking advice on whether those Councils are amenable to further joint action, and what priority would be given to the works. Council has received a favourable response from Walgett Shire Council.

RECOMMENDATION

That Council note the July 2018 Update Report on the Coonabarabran to Mungindi Road.

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Item 12 Disclosure of Interests under section 449 of the *Local Government Act 1993*

Division:	Executive Services
Management Area:	Governance
Author:	General Manager – Roger Bailey
CSP Key Focus Area:	Local Government and Finance
Priority:	GF7 Council provides strong civic and regional leadership, and undertakes its governance and service delivery tasks with integrity

Reason for the Report

To advise Council of the returns required to be lodged with the General Manager under section 449 of the *Local Government Act 1993* ('*Local Government Act*') for Councillors & Designated Person for the period 1 July 2017 to 30 June 2018.

Background

Section 449 of the Local Government Act requires Councillors and designated persons to lodge returns under section 449 for the period 1 July 2017 to 30 June 2018.

Section 449 provides:

449 Returns disclosing interests of councillors and designated persons

- 1. A councillor or designated person must complete and lodge with the general manager, within 3 months after becoming a councillor or designated person, a return in the form in Part 1 of Schedule 3.*
- 2. A person need not lodge a return within the 3-month period after becoming a councillor or designated person if the person lodged a return in the previous year or if the person ceases to be a councillor or designated person within the 3-month period.*
- 3. A councillor or designated person holding that position at 30 June in any year must complete and lodge with the general manager within 3 months after that date a return in the form in Part 1 of Schedule 3.*
- 4. A person need not lodge a return within the 3-month period after 30 June in a year if the person lodged a return under subsection (1) within 3 months of 30 June in that year.*
- 5. Nothing in this section prevents a councillor or designated person from lodging more than one return in any year.*
- 6. Nothing in this section or Schedule 3 requires a person to disclose in a return lodged under this section an interest of the person's spouse or de facto partner or a relative of the person.*

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Section 450A requires the returns lodged under section 449 to be tabled at a meeting of Council.

Section 441 defines designated persons as:

- *the general manager*
- *other senior staff of the council*
- *a person (other than a member of the senior staff of the council) who is a member of staff of the council or a delegate of the council and who holds a position identified by the council as the position of a designated person because it involves the exercise of functions under this or any other Act (such as regulatory functions or contractual functions) that, in their exercise, could give rise to a conflict between the person's duty as a member of staff or delegate and the person's private interest*
- *a person (other than a member of the senior staff of the council) who is a member of a committee of the council identified by the council as a committee whose members are designated persons because the functions of the committee involve the exercise of the council's functions under this or any other Act (such as regulatory functions or contractual functions) that, in their exercise, could give rise to a conflict between the member's duty as a member of the committee and the member's private interest.*

In addition to the General Manager it would be appropriate that Council identify the following as designated persons:

- Director Development Services
- Director Technical Services
- Director Corporate and Community Services
- Manager Projects
- Manager Road Operations
- Manager Regulatory Services
- Building Certifier
- Town Planner

The Returns have now been issued to all persons (councillors and designated persons) and are due to be returned by no later than 30 September 2018.

Financial Implications

Nil

RECOMMENDATION

THAT Council:

1. Note the report on Disclosure of Interests under section 449 of the *Local Government Act 1993* for the period 1 July 2017 to 30 June 2018.

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2. Identify the following positions as designated staff:
 - Director Development Services
 - Director Technical Services
 - Director Corporate and Community Services
 - Manager Projects
 - Manager Road Operations
 - Manager Regulatory Services
 - Building Certifier
 - Town Planner
3. Note the relevant forms have been issued to all councillors and designated staff.
4. Note that the Returns are to be provided to the General Manager by no later than 30 September 2018.

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Item 13 Minutes of Orana Joint Organisation Meeting – 13 June 2018

Division:	Executive Services
Management Area:	Executive Services
Author:	EA to the General Manager – Jenni Maundrell
CSP Key Focus Area:	Local Government and Finance
Priority:	GF7 Council provides strong civic and regional leadership, and undertakes its governance and service delivery tasks with integrity

Reason for Report

To present Minutes from the inaugural Orana Joint Organisation meeting held in Gilgandra on Wednesday, 13 June 2018.

Background

At the inaugural meeting of the Orana Joint Organisation (JO) held on 13 June 2018:

- Chair – Cr Doug Batten, Mayor of Gilgandra Shire Council, was elected as the Chair of the JO for a two year term.
- Interim Executive Officer – Ms Belinda Barlow has been appointed as the Interim Executive Officer to the JO for a 12 month period.
- Proposed New Member Councils – the JO supports the inclusion of Bogan Shire Council and Warren Shire Council as members of the organisation. It is now necessary for the Minister for Local Government to approve and proclaim their membership.

Orana Joint Organisation is consulting its Member Councils and inviting submissions on the enclosed minutes as follows:

*Item 5 Orana Joint Organisation Draft Charter ('Draft Charter')
2018/005 RESOLVED that the Draft Charter for the Orana Joint
Organisation be referred to members for a period of 42 days seeking
feedback*

*Item 9 Payment of Expenses and the Provision of Facilities to Board
Members Policy ('Expenses Policy')
2018/009 RESOLVED that the draft policy for the payment of
expenses and the provision of facilities to Board members and the
Chairperson be referred to member Councils for their comment for a
period of 42 days*

The Draft Charter and the Expenses Policy have been provided to councillors under separate cover.

Issues

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The period for comment on the Draft Charter and the Expenses Policy is open until Wednesday, 25 July 2018. Council may decide to put forward a submission to the Joint Organisation.

RECOMMENDATION

That Council:

1. Notes the minutes of the Orana Joint Organisation meeting held on 13 June 2018.
2. Endorses the Draft Charter and Expenses Policy for the Orana Joint Organisation.

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Item 14 Council Resolutions Report July 2018

Division:	Executive Services
Management Area:	Governance
Author:	Executive Services Administration Officer – Joanne Hadfield
CSP Key Focus Area:	Local Government and Finance
Priority:	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

The Council Resolution Report includes Council resolutions from May 2017 to June 2018. This report is attached under separate cover. Items completed are noted then deleted from the report in the following month.

Background

The General Manager is responsible for providing the management oversight in relation to all information progressing from appropriate staff to Council via the Business Paper and monthly Council meetings.

Similarly the role of the General Manager is to ensure appropriate information in relation to Council resolutions and deliberations is provided to Directors and relevant staff. After each Council meeting, each Council resolution is allocated to a directorate for responsibility in actioning the particular Council instruction. Directors and Managers then provide feedback to the General Manager as to the progress of these resolutions on a monthly basis.

Resolutions that remain 'In Progress' for a 12 month period will be reported to Council as a separate agenda item with a new Recommendation. This will provide Council staff the opportunity to detail history and issues in the review of outstanding items before Council reconsider the matter.

Issues

This feedback is provided to Council for information purposes.

Options

Nil.

Financial Considerations

Nil.

RECOMMENDATION

Council's Resolution Report for July 2018 be noted for information.

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Item 15 Human Resources Monthly Report

Division:	Corporate and Community Services
Management Area:	Human Resources
Authors:	Acting Manager Human Resources – Chris Kennedy
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF8: Council undertakes its organisational, workforce and risk management responsibilities with efficiency and effectiveness

Reason for Report

To inform Council of activities undertaken by Human Resources, and provide an update on the status of Staff Recruitment, Training and Workplace Health and Safety (WHS) matters.

Background

Human Resources is responsible for Recruitment, Staff Welfare, Payroll, Learning and Development and Workplace Health and Safety.

Recruitment

Council has filled the Executive Assistant to the General Manager position, which has been vacant since December 2017.

Eight (8) positions are currently being recruited to with interviews held for the following positions:

- Supervisor Warrumbungle Water (South)
- Roller Operator Coonabarabran

The following positions are being advertised externally:

- Supervisor Roads (South)
- Relief Plant Operator (Coolah)
- Relief Plant Operator (Dunedoo)

The following positions are being advertised internally:

- Personal Assistant to the Director Corporate & Community Services
- Urban Services Operator (Coolah)
- Concrete Operator (Dunedoo)

Training

Since the last Council Meeting, staff training has recently been conducted in:

- First Aid and CPR Refreshers
- Hazardous Substances Training
- The Accidental Counsellor Training
- Asbestos Awareness Training

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Work Health and Safety

Improvement Notices, Department of Primary Industries

Council received two (2) Improvement Notices for the Coonabarabran Quarry, which were due to be completed by the end of June 2018.

Improvement Notice N191-2018/00324 involved updating Council's Mine Management Plan. This notice has been finalised.

Improvement Notice N191-2018/00323 involves developing Principal Hazard Plans for the quarry. A 30 day extension on this Improvement Notice has been approved.

Performance Improvement Notice, SafeWork NSW

PIN 7-333724 requires that Council consult with its workers about procedures for consulting with workers in relation to work health and safety. Council has prepared an Action Plan and supplied it to SafeWork. Consultation will commence the week commencing Monday, 9 July 2018. Council has until 20 April 2019 to complete its Action Plan and have it signed off by SafeWork NSW.

Incidents and Claims

There were three new claims in June:

Directorate	Near Misses	Incidents	Claims
Corporate and Community Services			
Executive Services			
Development Services			
Technical Services			3

The nature of the reported incidents were:

- Employee was grinding down a stop valve when a piece of metal hit their right eye. Employee was wearing correct personal protective equipment (PPE) however the bench height and angle of grinder used contributed to the piece of metal entering under his glasses. There was 1.5 hours of lost time due to a visit to the hospital.
- Employee was removing concrete mesh from the back of the truck when the mesh bounced up and the end of the mesh caught the top of the right hand causing laceration. Employee was taken to the hospital and seen by the doctor where they received a tetanus shot and five (5) stitches. The injury resulted in five (5) days off work.
- Employee was in the street using the leaf blower when they felt someone behind them. They turned and a stranger was swinging a piece of wood at the employees head. The employee put their arm up to defend themselves. The wood connected with their forearm resulting in a contusion / laceration to left forearm. The employee called their Supervisor and went to the hospital to see a doctor. The injury resulted in six (6) days off work.

Issues

None to report.

RECOMMENDATION

That the Human Resources Monthly Report for July 2018 be noted for information.

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Item 16 Adoption 2018 Agency Information Guide

Division:	Corporate and Community Services
Management Area:	Governance
Author:	Acting Director Corporate and Community Services – Louise Johnson
CSP Key Focus Area:	Local Government and Finance
Priority:	GF7: Council provides strong civic and regional leadership, and undertakes its governance and service delivery tasks with integrity

Reason for Report

To seek endorsement from Council for the Agency Information Guide.

Background

The object of the *Government Information (Public Access) Act 2009* ('GIPA Act') is to open government information to the public to maintain and advance a system of responsible and representative democratic government.

The GIPA Act places various obligations on agencies within NSW in respect of their publication and release of the information that they create and hold. The GIPA Act also provides rights for persons to apply for access to government information.

Council has an obligation to create and update a Publication Guide in accordance with part 3 division 2 of the GIPA Act.

Part 3 division 2 of the GIPA Act states that:

Division 2 Agency Information Guides

20 Agencies must have agency information guide

- (1) An agency (other than a Minister) must have a guide (its "agency information guide") that:
 - (a) describes the structure and functions of the agency, and
 - (b) describes the ways in which the functions (including, in particular, the decision-making functions) of the agency affect members of the public, and
 - (c) specifies any arrangements that exist to enable members of the public to participate in the formulation of the agency's policy and the exercise of the agency's functions, and
 - (d) identifies the various kinds of government information held by the agency, and
 - (e) identifies the kinds of government information held by the agency that the agency makes (or will make) publicly available, and
 - (f) specifies the manner in which the agency makes (or will make) government information publicly available, and

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- (g) identifies the kinds of information that are (or will be) made publicly available free of charge and those kinds for which a charge is (or will be) imposed.
 - (2) An agency must make government information publicly available as provided by its agency information guide.
 - (3) The Director-General of the Department of Local Government may, in consultation with the Information Commissioner, adopt mandatory provisions for inclusion in the agency information guide of local authorities. The agency information guide of a local authority must include any such mandatory provision unless the Director-General otherwise approves in a particular case.
- 21 Adoption and review of agency information guide
An agency must adopt its first agency information guide within six months after the commencement of this section and must review its agency information guide and adopt a new agency information guide at intervals of not more than 12 months. An agency may update and amend its agency information guide at any time.
- 22 Role of Information Commissioner
- (1) An agency must notify the Information Commissioner before adopting or amending an agency information guide and must, if requested to do so by the Information Commissioner, consult with the Information Commissioner on the proposed agency information guide or amendment.
 - (2) The Information Commissioner can issue guidelines and model agency information guides for the assistance of agencies in connection with agency information guides.

Issues

Under the GIPA Act Council is required to have an Agency Information Guide (AIG). The AIG is to be submitted to the Information Commissioner, and Council must review its AIG and adopt a new guide at intervals of not more than 12 months.

The draft Agency Information Guide for 2018 is accordingly submitted for Council's endorsement and adoption. Updates and changes have been made. These include changes in personnel, changes in function areas, updates to the organisational structure and changes in population.

Once endorsed, a copy of the updated Agency Information Guide will be submitted to the Information Commissioner and placed on Council's website.

A copy of the draft Agency Information Guide is provided under separate cover as an Enclosure to the July 2018 Business Paper.

Options

Council can either:

1. Accept the Agency Information Guide; or
2. Make adjustments to the Agency Information Guide prior to it being endorsed.

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Financial Considerations

Development and implementation of the Agency Information Guide and related activities is required under legislation. The Agency Information Guide provides information on kinds of information that is available free of charge and those kinds of information for which a charge is imposed.

RECOMMENDATION

That Council endorse and adopt the 2018 Agency Information Guide.

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Item 17 Investments and Term Deposits – month ending 30 June 2018

Division:	Corporate and Community Services
Management Area:	Financial Services
Author:	Supervisor Finance – Lisa Grammer
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF4: Council's governance practice and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

As required by clause 212 of the *Local Government (General) Regulation 2005* (NSW) (*the Regulation*), the details of all monies invested by Council under section 265 of the *Local Government Act 1993* (NSW) (*the Act*) must be reported to Council at each Ordinary Meeting.

Background

Council is authorised by s265 of the Act to invest its surplus funds in the forms of investment notified in an Order of the Minister dated 12 January 2011.

Clause 212 of the Regulation requires a Council to provide a written report to the Ordinary Meeting of Council giving details of all monies invested and a certificate as to whether or not the investments have been made in accordance with the Act, Regulation, and Council's Investment Policy.

Issues

Comments on Performance

Marketable Securities, Term Deposits and At Call Investment Accounts

In accordance with regulatory requirements and Council's Investment Policy, the majority of Council's current investment portfolio continues to be invested in term deposits and at call accounts.

Marketable Securities

Council currently holds no Marketable Securities.

Term Deposits

During the month, \$3.5 million worth of term deposits matured, earning Council a total of \$22,905 in interest.

In June, the following placements were made in to Term Deposits:

- \$1.5 million with NAB at a rate of 2.71%
- \$2 million with NAB at a rate of 2.74%
- \$1 million with NAB at a rate of 2.67%
- \$2.5 million with CBA at a rate of 2.68%
- \$1.5 with CBA at a rate of 2.69%

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The balance of the Term Deposits at the end of the month was \$11.5 million.

At Call

At Call accounts are used to hold funds for shorter periods and generally are adjusted on a weekly basis to meet cash flow requirements. During the month, net transfers of \$488,376 thousand were made from these accounts and \$5,630 interest was received on the balances in the accounts resulting in a month end balance of \$5.2 million.

Income Return

The average rate of return on Investments for the month of 2.25% exceeded Council's benchmark Bank Bill Swap Rate (BBSW) of 2.11% by 14 points or 6%.

On a year to date basis, interest received and accrued totals \$302,709 which is 83% of the annual budget. Council's full year budget for interest received and accrued is \$364,373. At the end of June the amount of interest received should be at least 100% of the total budget. This is a shortfall of \$61,664.

Financial Implications

Based on the current investment market and Council's current investment holdings and maturity dates, the average rate of return on Council's investment portfolio has fallen but has exceeded the BBSW benchmark rate overall. Council did not reach its projected interest revenue of \$364,373 in 2017/2018.

Certification of Responsible Accounting Officer

I hereby certify that the investments listed in the report above have been made in accordance with section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005* and Council's Investments Policy.

Responsible Accounting Officer

RECOMMENDATION

That Council note and accept the Investments and Term Deposits Report for the month ending 30 June 2018.

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Table 1: Investment Balances – 30 June 2018

Financial Institution	Lodgement Date	Maturity Date	Total Days	Original Rating	Current Rating	Yield (%)	Investment Amount (Redemption Value)
At Call Accounts							
NAB	At Call	At Call	At Call	ADI	ADI	1.19	2,174,128
NAB	B-Pay	B-Pay	B-Pay	ADI	ADI	0.00	102,121
ANZ	At Call	At Call	At Call	ADI	ADI	0.75	855,309
Regional Australia Bank	At Call	At Call	At Call	N/A	N/A	1.75	1,029,106
T Corp IM Cash Fund	At Call	At Call	At Call	N/A	N/A	1.83	1,036,631
Sub-total							5,197,295
Term Deposits							
AMP	19-Jan-18	23-Jul-18	185	LG	UMG	2.60%	1,000,001
AMP	19-Jan-18	23-Jul-18	185	LG	UMG	2.60%	1,000,001
Bank of Queensland	05-Mar-18	04-Sep-18	183	LG	LG	2.60%	1,000,000
NAB	18-Jun-18	25-Sep-18	99	ADI	ADI	2.71%	1,500,000
NAB	27-Jun-18	03-Oct-18	98	ADI	ADI	2.74%	1,000,000
NAB	27-Jun-18	03-Oct-18	98	ADI	ADI	2.74%	1,000,000
NAB	05-Jun-18	09-Oct-18	126	ADI	ADI	2.46%	1,000,000
CBA	25-Jun-18	23-Oct-18	120	ADI	ADI	2.68%	1,500,000
CBA	27-Jun-18	06-Nov-18	132	ADI	ADI	2.68%	1,000,000
CBA	18-Jun-18	17-Dec-18	182	ADI	ADI	2.69%	1,500,000
Sub-total							11,500,002
Total							16,697,297

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Credit Rating Legend

P	Prime
ADI	Big Four – ANZ, CBA, NAB, WBC
HG	High Grade
UMG	Upper Medium Grade
LG	Below Upper medium grade

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Table 2: At Call and Term Deposits – Monthly Movements

Bank	Opening Balance	Interest Added to Investment	Net Placements / Withdrawals	Closing Balance
NAB	3,171,309	2,819	(1,000,000)	2,174,128
NAB	390,497	-	(288,376)	102,121
ANZ	55,318	-9	800,000	855,309
Regional Australia Bank	1,027,628	1,478	-	1,029,106
T Corp IM Cash Fund	1,035,289	1,342	-	1,036,631
Total at call	5,680,041	5,630	(488,376)	5,197,295
NAB	1,000,000	7,077	(1,007,077)	-
Bank of Queensland	1,000,000	12,964	(1,012,964)	-
CBA	1,500,000	2,864	(1,502,864)	-
AMP	1,000,001	-	-	1,000,001
AMP	1,000,001	-	-	1,000,001
Bank of Queensland	1,000,000	-	-	1,000,000
NAB	-	-	1,500,000	1,500,000
NAB	-	-	1,000,000	1,000,000
NAB	-	-	1,000,000	1,000,000
NAB	-	-	1,000,000	1,000,000
CBA	-	-	1,500,000	1,500,000
CBA	-	-	1,000,000	1,000,000
CBA	-	-	1,500,000	1,500,000
Total Term deposits	6,500,002	22,905	4,977,095	11,500,002
Total	12,180,043	28,535	4,488,719	16,697,297

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Item 18 Gazettal of Private Roads in Stannix Park Subdivision

Division:	Technical Services
Management Area:	Asset and Design Services
Author:	GIS Officer – Geoff Stephenson
CSP Key Focus Area:	Public Infrastructure and Services
Priority:	PI2.2 Ensure that local emergency services are equipped trained and prepared to manage natural disasters and critical incidents.

Reason for Report

The purpose of this report is to seek Council's endorsement to name and gazette private access roads in Stannix Park subdivision.

Background

- Stannix Park is a private residential development at the end of Quaker Tommy Road, Dandry. Presently it has two ungazetted and four unnamed private access roads.
- Gazetting needs to be completed to make it easier for emergency services to locate these residences.
- The NSW Department of Land and Property Information authorises Local Government to be the road naming authority for roads within its boundaries. Council has the power to name these roads formally.

A map showing the location and layout is attached.

Issues

There are two (2) principal issues of roads being unnamed:

1. Difficulty in locating a residence in case of an emergency, such as bushfire or medical.
2. Addresses within the subdivision cannot be officially recognised. This can lead to difficulties for the residents to access utilities, government services or possible invalidation of insurance policies.

Options

- Council has the option to leave the situation as it is and not name the private roads in the Stannix Park subdivision.
- The favoured option open for Council to consider the following:
 - Officially gazette the two (2) recognised named roads: Aquila Avenue and Dorado Road.

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- Name and gazette three (3) other unnamed roads within Stannix Park. It should be noted under Section 2.4.3 of the Comprehensive Property Addressing System (CPAS) Guidelines it states

'This policy applies to all roads in NSW, regardless of custodianship and maintenance agreements. Importantly, under this policy, all roads in NSW shall be authoritatively named and the names gazetted.'

Financial Considerations

- Under the CPAS the naming of a road does not equate to responsibility for the maintenance of the road transferring to Council. Thus there is no direct cost to Council in the future.
- The installation and cost of new road signs including finger signs that will need to include the words 'Private Access' is estimated to be approximately \$2,500.

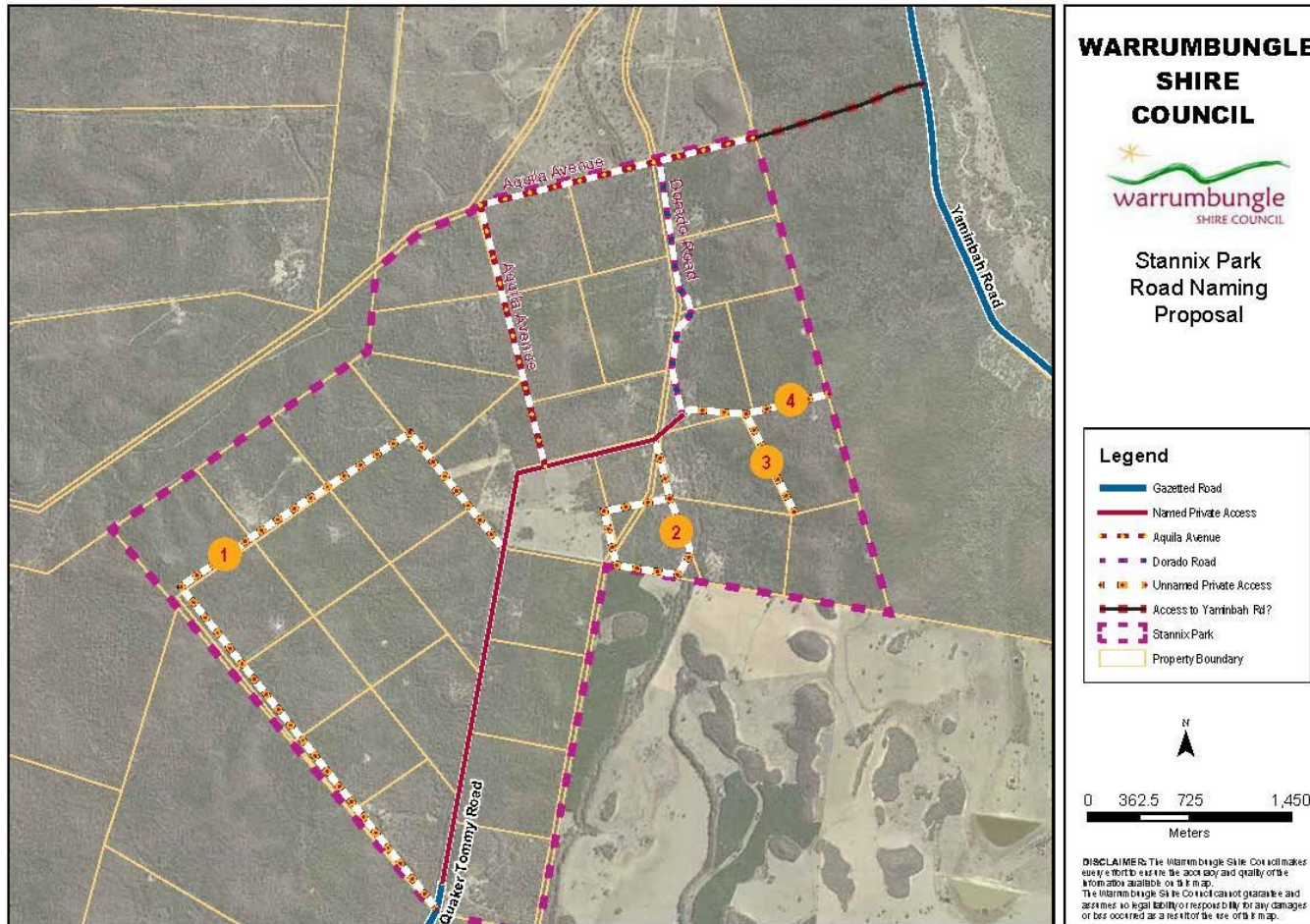
RECOMMENDATION

That Council undertake the official naming and gazetting of the private roads in the Stannix Park subdivision and Council notify residents of the changes and install the appropriate signage to ensure public knowledge of the addresses within the subdivision.

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Attachment – Stannix Park Estate Road Naming Proposal - Location and Layout



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Item 19 Options for Upgrade / Refurbishment of Coonabarabran, Coolah and Dunedoo Sewerage Treatment Plants

Division:	Technical Services
Management Area:	Asset and Design Services
Author:	Acting Director Technical Services – Russell Lloyd
CSP Key Focus Area:	Public Infrastructure and Services
Priority:	P17 Communities across the Shire are supported by the secure, long term supply of energy and clean water.

Reason for Report

The purpose of this report is to obtain Council approval for a preferred upgrade / refurbishment option for each of the three (3) Sewerage Treatment Plans (STPs) located at Coonabarabran, Coolah and Dunedoo.

Background

Each of the three STPs have been identified as requiring substantial upgrading and or refurbishment to overcome shortfalls in their respective operations. Council's Annual Returns to the Environment Protection Authority (EPA) have shown ongoing non-compliances in the form of volume and concentration limit exceedances of pollutants specified in Council's licences from the EPA.

The EPA has written to Council seeking advice as to the actions Council proposes to take to address the matters. The letter from EPA is attached (see Annexure 1).

Given the need for substantial investment likely to be required to upgrade / refurbish each of the STPs detailed applications were prepared for Government funding through the Regional Water and Waste Water Backlog (RWWWB) Program being part of Restart NSW to facilitate the goal of rectifying the issues. The Council at its meeting of 17 March 2016 authorised the submissions and indicated it was prepared to contribute \$3M over eight (8) years towards the preconstruction and construction costs associated with the projects.

Council was successful in gaining grants for all three (3) STPs. The Government funding amounts to \$1,375,000 for Coonabarabran, \$825,000 for Coolah and \$800,000 for Dunedoo. Council is required to match the grants on a 50-50% basis.

Subsequently Hunter H2O were commissioned to prepare an Options Assessment Report to identify the preferred upgrade or augmentation for each of the plants.

The reports have now been received from Hunter H2O and set out the details of analysis, projections and provision for review by the Department of Industry – Water as part of the process for obtaining approvals required by section 60 of the *Local Government Act 1993* (NSW) for undertaking construction or modification of a STP.

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Issues

Each of the plants are different and have varying issues so they are dealt with differently hereunder. However, the same Multi Criteria Analysis (MCA) criteria and weighting were used for each plant to compare the different options against each other. These are summarised in Table 1 below.

Table 1 – MCA Criteria and Weightings

Assessment parameter	Weighting
Non-Cost Factor Weighting	30%
Operability	20%
Safety	10%
Effluent quality and likelihood of license review	20%
Upgrade Flexibility	10%
Maintainability	20%
Constructability	10%
Noise	5%
Odour	5%
Cost (CAPEX, OPEX and NPV) Weighting	70%
Capital cost (assessed against grant value)	60%
Operational cost	20%
NPV Analysis	20%

a) Coonabarabran

Coonabarabran STP is a trickling filter plant commissioned in 1963. Estimates indicate that the plant currently serves a residential population of approximately 2,500 Equivalent Persons (EP). A 30 year planning horizon (2048) was selected for the design envelope with a 0.2% per annum population growth. These figures have been used by the consultants to calculate the estimated flows through the plant for both Average Dry Weather Flow (ADWF) and maximum peak flows. The analysis and projections indicate that the current plant has the capacity to cope with the expected flow rates. They do however suggest that Council's load based reporting protocols should be reviewed. Based on these figures and a review of existing operations at the plant the consultants have provided five (5) options as set out in the table below (Table 2).

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Table 2 – Coonabarabran STP Summary of Options

Area	Treatment Criteria	Description
Option 1	Current EPL	Do Nothing. The plant will likely continue to fail effluent quality requirements. WHS risks identified by WSC and HH2O will not be addressed.
Option 2	Current EPL	Refurbish and augment existing process - Provide automated mechanical inlet screening and grit removal, resolve site WH&S issues, refurbish filters, sedimentation tanks, maturation ponds and tertiary wetland. The plant will likely meet existing license criteria under most circumstances.
Option 3	Current EPL	Upgrade with Activated Sludge Plant - Provide automated mechanical inlet screening and grit removal, resolve site WH&S issues. Construct a small intermittently decanted activated sludge reactor and refurbish maturation ponds and wetland.
Option 4	Tightened License Conditions	Upgrade with Activated Sludge Plant and GC Reuse - Provide automated mechanical inlet screening and grit removal, resolve site WH&S issues. Construct a small intermittently decanted activated sludge reactor and refurbish maturation ponds and wetland. New filter/UV disinfection system and transfer system to golf club for reuse.
Option 5	Current EPL	Refurbish and augment existing process and agricultural reuse - Provide automated mechanical inlet screening and grit removal, resolve site WH&S issues, refurbish filters, sedimentation tanks, maturation ponds and tertiary wetland. The plant will likely meet existing license criteria under most circumstances. New transfer system to third party reuse site for fodder production.

Option 1 is not considered further as the risks associated with 'Do Nothing' are unacceptable.

The consultants have prepared cost options as set out below in Table 3.

Table 3 – Coonabarabran STP Summary of Costs

Assessment parameter	Option 2 - Refurbish and augment existing process	Option 3 – Upgrade with Activated Sludge Plant	Option 4 - Upgrade with Activated Sludge Plant and GC Reuse	Option 5 - Refurbish and augment existing process with agricultural reuse
Total Capital Cost	\$2,560 K	\$4,930 K	\$6,190 K	\$3,830 K
Average O&M Costs	\$200 K	\$260 K	\$280 K	\$230 K
NPV at 7% Discount Factor	\$4,500 K	\$7,350 K	\$8,690 K	\$6,960 K
NPV at 10% Discount Factor	\$3,890 K	\$6,520 K	\$7,790 K	\$5,220 K

Further the consultants have ranked the options based on both cost and non-cost criteria, using the MCA criteria and weightings as outlined in Table 1. Option 2 – Refurbish clearly ranks No 1 (see Table 4) below.

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Table 4 – Coonabarabran STP Option Assessment Results

Assessment parameter	Option 2 - Refurbish and augment existing process	Option 3 – Upgrade with Activated Sludge Plant	Option 4 - Upgrade with Activated Sludge Plant and GC Reuse	Option 5 - Refurbish and augment existing process with agricultural reuse
Cost Comparison Score	70.0%	47.5%	36.7%	58.6%
Non-Cost Score	17.1%	21.6%	21.0%	17.7%
Total Score	87%	69%	58%	76%
Ranking	1	3	4	2

b) Coolah

Coolah STP is a pond based treatment plant with primary sedimentation. It currently serves an estimated population of 910 EP. The current effluent irrigation practices at the STP are unsustainable and as indicated earlier in this report ongoing non-compliance with EPA license requirements.

Again a 30 year planning period has been used to calculate flows through the plant with a 0.2% per annum population growth.

There are no significant liquid trade waste discharges in the network requiring additional treatment. Currently effluent is discharged to two (2) reuse locations adjacent to the STP. There was a third site which is no longer available as the property is privately owned. The two areas are 'overloaded' and no other site has been identified. Therefore river discharge on a regular basis needs to be considered. This would most likely trigger more stringent effluent quality targets.

The consultants have analysed the operation of the primary treatment, maturation ponds and anaerobic digester. They have concluded that there are ongoing operation and maintenance issues. These issues coupled with the problematic effluent reuse factor indicate that a substantial upgrade / replacement program is warranted. They also conclude that as Coolah STP is a predominately passive system and there is little which can be recommended in terms of process improvement.

Based on the above comments the consultants have provided four options as set out in Table 5 below.

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Table 5 – Coolah STP Options Summary

Area	Treatment Criteria	Description
Option 1	Current EPL	Do Nothing. The plant will likely continue to fail effluent quality requirements under the existing license. The two reuse schemes will continue to degrade due to effluent overloading. Meeting updated effluent quality requirements for river discharge will be impossible.
Option 2	Tightened License Conditions	Refurbish and augment existing process for river discharge - Fully or partially convert Lagoon No.1 into an aerated lagoon and catch pond. Provide improved lift pumping, automated mechanical inlet screening and grit removal, resolve site WH&S issues.
Option 3	Tightened License Conditions	Supplement existing process with wetland system for river discharge - supplement existing treatment ponds with a new surface flow wetland system for nutrient removal. Provide improved lift pumping, automated mechanical inlet screening and grit removal, resolve site WH&S issues, and. Will generally meet updated license conditions but difficult to guarantee 100%ile compliance.
Option 4	Tightened License Conditions	Upgrade plant with activated sludge reactor - Construct a new IDAL style activated sludge reactor. Provide improved lift pumping, automated mechanical inlet screening and grit removal, resolve site WH&S issues and construction issues.

Again Option 1 is not considered as it has unacceptable long term risks.

The consultants have prepared cost options as set out below in Table 6.

Table 6 – Coolah STP Summary of Costs

Assessment parameter	Option 2 (IDAL Conversion)	Option 3 (Wetland)	Option 4 (New IDEAT)
Total Capital Cost	\$ 3.18 M	\$ 2.57 M	\$ 3.94 M
Average O&M Costs	\$ 0.12 M	\$ 0.09 M	\$ 0.13 M
NPV at 7% Discount Factor	\$ 4.19 M	\$ 3.35 M	\$ 4.99 M
NPV at 10% Discount Factor	\$ 3.79 M	\$ 3.03 M	\$ 4.55 M

Also the consultants have ranked the options based on both cost and non-cost criteria. See Table 7 below.

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Table 7 – Coolah STP Option Assessment Results

Assessment parameter	Option 2 (IDAL Conversion)	Option 3 (Wetland)	Option 4 (New IDEAT)
Cost Comparison Score	57.8%	70.0%	46.4%
Non-Cost Score	21.6%	20.1%	22.2%
Total Score	79%	90%	69%
Ranking	2	1	3

The assessment ranks Option 3 – Tertiary Wetland first, primarily due to its lower capital costs. However this option would require the acquisition of additional land for expansion of the wetland. Additional land however is not available. Therefore it is considered that Option 4 (New IDEAT) should be the preferred option.

c) Dunedoo

Dunedoo STP uses an activated sludge process in conjunction with effluent polishing and disinfection in a baffled maturation pond. The process is antiquated and is labour intensive. Again there are ongoing operation and maintenance issues.

The population of Dunedoo is approximately 840 with an estimated non-resident population of 200 EP.

The 30 year planning horizon has been again used by the consultants with a 0.2% per annum population growth. The preferred option however, was reviewed against a scenario where a 1% per annum growth rate was experienced.

The current plant handles the raw sewage by firstly treating it under cyclic aerobic-anoxic conditions. It is allowed to settle and is then decanted to a catch pond. The effluent then passes to a baffled maturation pond of approximately 5ML. However current sludge levels are reducing this volume. The treated effluent is discharged to Talbragar River via a channel pursuant to EPA Licence 1747.

Again there are no significant trade waste discharges of organic or nutrient loads in the network.

The volumetric discharge appears to exceed the load limits applying to the plant on a regular basis.

The consultants therefore conclude that a significant upgrade of the plant is needed and that the current plant does not possess sufficient volume to reliably meet objectives at the design horizon.

The consultants also comment on the possible opportunity for reuse of the effluent at Dunedoo Golf Club but caution that this addition to an upgrade would need to be carefully examined from both a long term cost perspective and effluent suitability after treatment.

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Based on the above comments the consultants have provided six options as set out in Table 8 below.

Table 8 – Dunedoo STP Options Summary

Area	Description
Option 1	Do Nothing.
Option 2	Refurbish Existing Process – new inlet works and access, Pasveer refurbished, alum dosing added, new site office/lab, ponds desludged.
Option 3	Refurbish Existing Process plus Reuse – new inlet works and access, Pasveer refurbished, alum dosing added, new site office/lab, ponds desludged. A recycled water transfer system and golf course irrigation system is also included
Option 4	Upgrade to Continuous Process - new inlet works and access, new site office/lab, new alum dosing facility for CPR, refurbished and upgraded Pasveer, new secondary clarifier, ponds desludged, refurbished outfall flowmeter.
Option 5	Upgrade to IDEAT Process - new inlet works and access, new site office/lab, new alum dosing facility for CPR, new IDEAT, ponds desludged, refurbished outfall flowmeter.
Option 6	Upgrade Existing Process plus Reuse - new inlet works and access, new site office/lab, new alum dosing facility for CPR, refurbished Pasveer, new clarifier, ponds desludged, refurbished outfall flowmeter. A recycled water transfer system and golf course irrigation system is also included.

Again there are ongoing risks associated with the 'Do Nothing' Option. Option 1 has therefore been discarded.

The consultants have prepared costs for each option as set out below in Table 9.

Table 9 – Dunedoo STP Summary of Estimated Project Costs

Assessment parameter	Option 2 Refurbish	Option 3 Refurbish w/ Reuse	Option 4 Convert to Continuous	Option 5 Convert to IDEAT	Option 6 Convert to Continuous w/ Reuse
Total Project Cost	\$ 1.7 M	\$ 2.4 M	\$ 3.3 M	\$ 3.3 M	\$ 4.0 M
Average O&M Costs/ year	\$ 80k	\$ 90k	\$ 110k	\$ 111k	\$ 115k
PV at 7% Discount Factor	\$ 2.4 M	\$ 2.4 M	\$ 3.3 M	\$ 3.3 M	\$ 3.4 M
PV at 10% Discount Factor	\$ 2.5 M	\$ 3.3 M	\$ 4.3 M	\$ 4.4 M	\$ 5.2 M

Option 2 has the lowest estimated capital, operating and maintenance cost and lowest net present value of costs.

The consultants have also ranked the options on the basis of both cost and non-cost criteria. Option 2 – Refurbish ranks No 1 (see Table 10).

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Table 10 – Dunedoo STP Multi Criteria Analysis (MCA) Summary

Assessment parameter	Option 2 Refurbish	Option 3 Refurbish w/ Reuse	Option 4 Convert to Continuous	Option 5 Convert to IDEAT	Option 6 Convert to Continuous w/ Reuse
Cost Comparison Score	70.0%	60.3%	46.1%	45.2%	35.4%
Non-Cost Score	18.9%	18.6%	22.2%	19.7%	23.4%
Total Score	89%	79%	68%	65%	59%
Ranking	1	2	3	4	5

However they suggest that Council should consider a staged pathway of Option 2 (Refurbishment) → Option 4 (Upgrade) → Option 6 (Upgrade + Reuse) over time.

Summary

The STPs at Coonabarabran, Coolah and Dunedoo all need substantial upgrades and major maintenance. Options Assessment Reports prepared by consultant's Hunter H2O have indicated the preferred option for each plant.

Financial Considerations

As indicated in the background section Council applied for grant funding under the Regional Water and Waste Water Backlog Program based on preliminary estimates and received grants on a dollar for dollar basis. Table 11 shows:

Table 11 – Sewerage Treatment Plant Costs

Plant	Preferred Option	Total Capital Cost	Grant	2018/19 Budget Provision
Coonabarabran	2	\$2,560,000	\$1,375,000	\$236,000
Coolah	2	\$3,940,000	\$825,000	\$1,297,000
Dunedoo	Staged: 2, Then 4	\$1,700,000 + \$1,600,000	\$800,000	\$122,000

Based on the Assessment Reports, inspections, EPA licence requirements, upgrade outcomes and ongoing risks it is considered that proceeding with the upgrade of the Coolah plant should be undertaken as a first priority, followed by Coonabarabran and Dunedoo. However it is also considered that planning and preparation of documentation for the upgrade of the Coonabarabran and Dunedoo plants should be undertaken with the upgrade of Coolah plant.

There are a number of companies that provide 'packaged' treatment plant solutions either in part or in whole and in particular inlet works. It is therefore also considered that based on available parameters Council would be likely to benefit in the form of substantial savings by seeking tenders for packaged inlet works for all plants concurrently. This is likely as economies of scale would occur and inlet works upgrade is needed at all three plants.

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The total cost estimated by the consultants for all three plants amounts to \$8,096,000 (\$9,696,000 with Dunedoo STP progression to Option 4) and the available grant funds is \$3,000,000. Further grant applications under the Government's Safe and Secure Program are warranted.

RECOMMENDATION

That Council:

1. Note the Option Assessments prepared by Hunter H2O for the Coonabarabran, Coolah and Dunedoo Sewerage Treatment Plants.
2. Adopt the preferred options set out in this report as follows:
 - Coonabarabran STP – Option 2 – Refurbish – Capital Cost \$2,430,000
 - Coolah STP – Option 4 – New IDEAT – Capital Cost \$3,940,000
 - Dunedoo STP – Option 2 – Refurbish – Capital Cost \$1,700,000
3. Proceed to undertake the upgrade of the Coolah STP as first priority followed by Coonabarabran and then Dunedoo but conjointly seek tenders for all inlet works for all three sewerage treatment plants.
4. Seek section 60 of the *Local Government Act 1993* (NSW) approvals for all three sewerage treatment plants for undertaking the modification and improvements.
5. Apply for Expressions of Interest for additional funding under the Safe and Secure Program for the Coolah and Dunedoo Sewerage Treatment Plant upgrades.

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Annexure 1 – EPA Letter



Reference : DOC17/88263-01
Date : 2 July 2018
Contact : Helen Smith, 02 6883 5374

The General Manager
Warrumbungle Shire Council
PO BOX 191
COONABARABRAN NSW 2357

Attention: Russel Lloyd

Dear Mr Roger Bailey

**Follow up on Annual Returns:
Coolah Sewage Treatment Works (EPL 4445)
Dunedoo Sewage Treatment Works (EPL 1747)
Coonabarabran Sewerage Treatment Works (EPL 1744)**

I refer to the Environment Protection Authority's (EPA) letter to Warrumbungle Shire Council (Council) dated 3 February 2017, addressing several non-compliances identified in the 2014-2015 and 2015-2016 Annual Returns for Environment Protection Licence's (EPL) 4445, 1747 and 1744.

In the EPA's letter to Council, the EPA requested that Council provide advice in relation to the actions Council proposed to undertake to address ongoing non-compliances in the form of concentration and volume limit exceedances. The letter requested that Council provide a response to the EPA by 3 March 2017. As of 2 July 2018, the EPA has not yet received a response in relation to the requested information. The letter dated 3 February 2017 is attached for your reference.

The EPA has now reviewed the 2017-2018 and the 2016-2017 Annual Returns for EPL's 4445, 1747 and 1744 and notes that Council have reported similar non-compliances as noted below:

Coolah Sewage Treatment Works (EPL 4445)

Concentration limit exceedances have been a reoccurring non-compliance for Monitoring Point 4 at the Coolah Sewage Treatment Works particularly for Biochemical Oxygen Demand (BOD), Nitrogen, Phosphorus, Total Suspended Solids (TSS), pH and Oil and Grease.

The EPA notes advice provided by Council in the 2017-2018 Annual Return that effluent pond 1 was desludged in early 2017 and that Council is intending to upgrade and improve the Coolah Sewage Treatment Works.

Dunedoo Sewage Treatment Works (EPL 1747)

Concentration limit exceedances have been a recurring non-compliance for Monitoring Point 1 at the Dunedoo Sewage Treatment Works, particularly for BOD, pH, TSS and Phosphorus.

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In the 2015-2016 reporting period, the EPA notes that the action taken or proposed to be taken to prevent the recurrence of this non-compliance was to refurbish the aerator or desludging the ponds.

The EPA also notes that there has been volume limit exceedances in the 2017-2018 and 2016-2017 reporting periods for Monitoring Point 1. In the 2016-2017 Annual Return Council advised that the licence limit of 100 kilolitres/day (kL/day) is not achievable and average dry weather flow for the Dunedoo Sewage Treatment Works is 130 kL/day.

The EPA requests that Council submit a licence variation application with justification to vary the volume limit in EPL 1747 from 100 kL/day to 130 kL/day. The licence variation application form can be found at EPA's website at <http://www.epa.nsw.gov.au/licensing-and-regulation/licensing/environment-protection-licences/licence-forms>.

Coonabarabran Sewage Treatment Works (EPL 1744)

Concentration limit exceedances have been a reoccurring non-compliance for Monitoring Point 2 at the Coonabarabran Sewage Treatment Works, particularly for Nitrogen.

The EPA understands that based on advice provided in the 2017-2018 Annual Returns that upgrades and improvements are intended at the Coolah, Dunedoo and Coonabarabran Sewage Treatment Works.

The EPA requests that Council provide advice on the causes of the reoccurring concentration limit exceedances for EPL's 4445, 1747 and 1744. The EPA also requests that Council clarify the proposed actions to prevent recurrence of the ongoing non-compliances as well as proposed timeframes to implement the proposed actions for each premises.

The EPA requests that Council provide the above requested information for each sewage treatment plant by **COB 30 July 2018**.

The EPA is happy to meet and discuss this further. Should you have any questions, or wish to discuss this matter further please contact Helen Smith at the EPA's Central West – Dubbo office by telephoning 02 6883 5374 or by email at central.west@epa.nsw.gov.au.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Brad Tanswell'.

BRAD TANSWELL
Unit Head Central West – Dubbo
Environment Protection Authority

Enclosed: EPA letter dated 3 February 2017

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Our reference : DOC17/88263
Contact: Daniel Stokes 02 6883 5384
central.west@epa.nsw.gov.au
Date: 3 February 2017

The General Manager
Warrumbungle Shire Council
PO Box 191
COONABARABRAN NSW 2357

Attention: Harold Sulton

Dear Mr Loane

Annual Returns for Environment Protection Licence for the Coolah Sewage Treatment Works (EPL No. 4445), Dunedoo Sewage Treatment Works (EPL No. 1747) and Coonabarabran Sewage Treatment Works (EPL No. 1744)

I am writing to address non-compliances which have been identified in the 2015/2016 Annual Returns for Environment Protection Licences for the Coolah Sewage Treatment Works (EPL No. 4445), Dunedoo Sewage Treatment Works (EPL No. 1747) and the Coonabarabran Sewage Treatment Works (EPL No. 1744). This letter summarises these non-compliances and aims to assist you to improve compliance with EPL's 4445, 1747 and 1744.

Additionally, I refer to the EPA's letters to Warrumbungle Shire Council (Council) dated 7 and 8 July 2015 in relation to previously reported non-compliances for EPL's 1747, 1744 and 4445 respectively.

Coolah Sewage Treatment Works (EPL No. 4445)

Concentration limit exceedances

Concentration limit exceedances have been a recurring non-compliance issue for monitoring point 4 at the Coolah Sewage Treatment Works, particularly for the pollutants Biochemical Oxygen Demand, Phosphorous, Total Suspended Solids, pH and Oil and Grease.

The reported action in previous Annual Returns that has been or is proposed to be taken to prevent recurrence of these non-compliances has been to de-sludge the ponds.

In a previous EPA letter dated 8 July 2015, the EPA sought an update from Council on the progress of desludging works. An email update from Council dated 29 July 2015, advised the EPA that desludging of the ponds would occur after completing the grit chamber and alum dosing.

The EPA notes that in the recently submitted Annual Return for the 2015/2016 reporting period that concentration limits were exceeded and that the reported action that has been or is proposed to be taken is to de-sludge the ponds.

Ongoing non-compliances with concentration limit exceedances need to be addressed. The EPA seeks confirmation whether the ponds at the Coolah Sewage Treatment Works have been desludged, or if they have not been desludged, provide a proposed timeframe for when this will be completed.

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Level 1, 62 Wingewarra Street, Dubbo NSW 2830
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Dunedoo Sewage Treatment Works (EPL No. 1747)

Concentration limit exceedances

Concentration limit exceedances have been a recurring non-compliance issue at the Dunedoo Sewage Treatment Works, particularly for the pollutants Biochemical Oxygen Demand, Phosphorous, Total Suspended Solids and pH.

In a previous Annual Return for the 2013/2014 reporting period, the action taken or proposed to be taken to prevent recurrence of this non-compliance issue was to de-sludge the ponds. In a previous EPA letter dated 7 July 2015, the EPA sought advice from Council about what desludging had occurred and a proposed schedule to complete the desludging works.

However, in the recent Annual Return for the 2015/2016 reporting period, the EPA notes that the action taken or proposed to be taken to prevent recurrence of this non-compliance issue was to refurbish the aerator.

The EPA notes that Council's proposed actions of either desludging the ponds or refurbishing the aerator appear to have not been undertaken due to recurring non-compliances of concentration limit exceedances.

The EPA seeks advice from Council to clarify what actions are proposed to be undertaken at the Dunedoo Sewage Treatment Works to prevent future recurrences of the non-compliance and a proposed timeframe for when this will be completed.

Coonabarabran Sewage Treatment Works (EPL No. 1744)

Concentration limit exceedances

Concentration limit exceedances have been a recurring non-compliance issue at the Coonabarabran Sewage Treatment Works, particularly for the pollutants Total Suspended Solids as well as Oil and Grease.

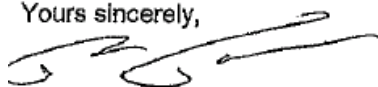
In previous Annual Returns, the proposed preventative actions taken to prevent reoccurring non-compliances was ongoing monitoring. In a previous EPA letter dated 7 July 2015, the EPA advised Council that ongoing monitoring was not considered an appropriate response as a preventative action.

However, in the recent Annual Return for the 2015/2016 reporting period, there were no preventative actions reported to prevent reoccurring non-compliances.

The EPA seeks advice from Council to clarify what actions are proposed to be undertaken at the Coonabarabran Sewage Treatment Works to prevent future recurrences of the non-compliance and a proposed timeframe for when this will be completed.

The EPA requests that Council provide the information requested for each premises by **COB 3 March 2017**. Should you have any enquiries regarding the content of this letter, please contact Daniel Stokes on 6883 5384 or by email at central.west@epa.nsw.gov.au.

Yours sincerely,



BRAD TANSWELL
Head Far West Regions
Environment Protection Authority

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Item 20 Proposal to the Roads and Maritime Services to Name Uarbry Bridge

Division:	Technical Services
Management Area:	Asset and Design Services
Author:	Acting Director Technical Services – Russell Lloyd
CSP Key Focus Area:	Public Infrastructure and Services
Priority:	PI3 Roads throughout the Shire are safe, well-maintained and appropriately funded.

Reason for Report

To respond to a request to name the recently constructed Uarbry Bridge at Uarbry.

Background

On 2 May 2018, the Hon Mark Coulton, Federal Member for Parkes, forwarded a request to Council from Marshall Baillieu that consideration be given to having the bridge over Talbragar River named the TL Baillieu Bridge.

A copy of Mr Coulton's letter and Marshall Baillieu's request is enclosed.

Issues

The same procedures for the naming of roads are applied to the naming of bridges.

Roads and Maritime Services (RMS) is responsible for approving bridge names on State Roads. Generally, RMS does not initiate the naming of bridges. On Local, Regional and State Roads other than Main Roads, the local council may initiate the naming of bridges. RMS will usually agree with naming proposals provided that:

- The name has wide community support
- An Aboriginal name has the support of local Aboriginal groups
- Consideration has been given to National and State commemorative initiatives involving the naming of new or key road infrastructure
- The name is consistent with Geographical Names Board (GNB) placename criteria
- The design of the name plaque accords with RMS requirements.

Bridges are often named to recognise a significant cultural event, feature or person associated with the district near the bridge.

TL Baillieu was a local Uarbry identity for many years. He owned the property called 'Tongy', which is adjacent to the Uarbry Bridge, from the late 1920's through to the 1960's. During these years, he made a significant contribution to the local district.

During World War 1, TL Baillieu earned the Distinguished Flying Cross. Later, during World War 2, he passed on his flying skills to trainee World War 2 pilots as a flying instructor in Narromine.

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TL Baillieu's Distinguished Flying Cross, and his other service medals and achievements now reside in the Narromine Flight Museum.

Naming the new Uarbry Bridge after TL Baillieu would be a fitting tribute to a man who made a significant contribution to the local community and to Australia's war effort over two world wars.

The Baillieu family is agreeable to the naming of this bridge.

Options

Council has discretion in initiating this naming proposal and forwarding it to RMS. If Council agrees to this option, a proposal to name this bridge would be sent to RMS for its approval.

The GNB placename criteria, state that geographical names shall not include initials. Under the criteria, it is also preferable that names not exceed three words (including the designated term). Therefore the initials 'T L' cannot be used. These initials will need to be replaced either with both of TL Baillieu's Christian names, namely 'Tom Latham' or simply with his first name 'Tom'. The first name only is preferred.

Council has the option of not proposing a name to RMS for this bridge.

Financial Considerations

There is not expected to be any budget implications as a result of proposing to RMS a name for this bridge.

RECOMMENDATION

That Council propose naming the bridge over the Talbragar River on the Golden Highway at Uarbry 'Tom Baillieu Bridge' and the RMS be advised accordingly.

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Item 21 Road Name Change of Booloola Road in Gunnedah Shire

Division:	Technical Services
Management Area:	Asset and Design Services
Author:	GIS Officer – Geoff Stephenson
CSP Key Focus Area:	Public Infrastructure and Services
Priority:	PI2.2 Ensure that local emergency services are equipped trained and prepared to manage natural disasters and critical incidents.

Reason for Report

This report proposes Council request that Gunnedah Shire Council allow for the rationalisation of the road names for Wool Roads 1 and 2 (Warrumbungle Shire) and Booloola Road (Gunnedah Shire).

Background

Presently the road in Warrumbungle Shire known as Wool Road 1 (southern portion) and Wool Road 2 (northern portion) — running from the Oxley Highway to Goolhi Road, is broken by the Council boundary with Gunnedah Shire. At this point it becomes known as Booloola Road until exiting Gunnedah Shire back to Warrumbungle Shire (*refer to enclosed map*).

Booloola is the gazetted name of the road in the Gunnedah Shire.

Issues

The road is continuous however changes name where it crosses the Shire boundaries. Having a road change name without an identifiable landmark, can lead to confusion for residents, emergency services and visitors.

Having Wool Road as the sign posted name, and with Booloola Road the gazetted name is likely to confuse navigational aides, possibly delaying emergency services and visitors alike.

Options

There is only one property on the Gunnedah side of the boundary that will be affected by the name change. Therefore a name change within the Gunnedah Shire is preferable in lieu of a name change in the Warrumbungle Shire.

Financial Considerations

There are no costs to Council for Gazettal of road names other than minor staff resources, notifications in local publications and the production and installation of appropriate signage.

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RECOMMENDATION

1. That Council approach Gunnedah Shire Council to have the name of Booloola Road changed to Wool Road.
2. That Council resolves to rationalise the road names to a single road named Wool Road after agreement with Gunnedah Shire Council has been reached.

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Item 22 Timor Dam Raising Feasibility Study

Division:	Technical Services
Management Area:	Water Services
Author:	Manager Warrumbungle Water – Cornelia Wiebels
CSP Key Focus Area:	Public Infrastructure & Services
Priority:	Communities across the Shire are supported by the secure, long term supply of energy and clean water.

Reason for Report

The reason for this report is to confirm the next step in the 'Timor Dam Feasibility Study' project, which is to:

- proceed with a Concept Design for the preferred option of raising Timor Dam by three (3) metres, as well as to
- conduct a Structural Assessment for the current dam and raised dam arrangement.

Background

In order to secure the water supply for Coonabarabran, Council recognised that increasing the capacity of Timor Dam was a project worth investigating. Funding has been received under the State Government's Water Security for Regions for the project and a number of sub-projects have been completed.

Public Works Advisory (PWA) has been engaged, as per Council resolution 265/1718, to perform the Site Inspection, Feasibility Study, Concept Design and Finite Element Structural Analysis within the framework of the 'Raising Timor Dam Wall Feasibility Study' project.

Part of the engagement was that PWA hold a presentation on the feasible options for raising Timor Dam by three (3) metres, which is the maximum possible height identified through previous investigations.

The presentation was held by George Samios of PWA for Councillors on 21 June 2018.

Issues

The current dam arrangement requires significant maintenance upgrades in accordance with recommendations by the NSW Dam Safety Committee (DSC). These need to be performed independently of a dam wall raising. Combining these upgrades with the dam raising represents an economic advantage. However the overall cost / benefit of the project needs to be determined before any final decision is taken.

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Options

The Feasibility Study identified one (1) feasible option for raising Timor Dam, which is to provide a three (3) metre deep additional concrete arch on top of the current structure.

This new arch would be structurally independent from the existing structure.

For raising the saddle dam, two (2) feasible options were identified:

- Option 1 involves the construction of a concrete parapet wall along the saddle dam crest length.
- Option 2 involves raising by placement of additional earth fill.

The current storage capacity of Timor Dam is approximately 1,140ML. The initial estimate of the capacity of the dam with a 3m raised wall is 1,804ML. These figures are approximates only and have been extracted from a 'Yield Study Report' prepared by Council.

Financial Considerations

The table below summarises the current estimated costs for raising Timor Dam, comparing Options 1 and 2 for raising the saddle dam. Option 2 – raising the saddle dam by additional earth fill – has been identified as the preferred option due to the lower capital cost and the prospect of using mainly locally sourced materials.

Timor Dam Raising	Raising Saddle Dam by Parapet Wall (Option 1)	Raising Saddle Dam by Additional Earthfill (Option 2)
Preparatory Works	\$600,000	\$600,000
Arch Dam Raising, Inlet and Outlet Works, Road Upgrade	\$4,096,000	\$4,096,000
Saddle Dam Raising	718,000	294,000
TOTAL DIRECT COST (ex GST)	5,414,000	4,990,000
TOTAL COST (ex GST)	8,121,000	7,485,00

RECOMMENDATION

That Council notes:

- 1) The report on the Timor Dam Raising Feasibility Study as presented by Public Works Advisory to Council on 21 June 2018.
- 2) That Public Works Advisory are proceeding as per their engagement with a Concept Design for the preferred option as well as with Structural Assessments of both the current dam and the raised dam arrangement.
- 3) A further report will be presented setting out details of the preferred option and a cost / benefit analysis to allow Council to determine future action.

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Item 23 2017/18 Technical Services Works Program – Road Operations, Urban Services and Water Services for Period Ending 30 June 2018

Division:	Technical Services
Management Area:	Road Operations & Urban Services
Author:	Acting Director Technical Services – Russell Lloyd
CSP Key Focus Area:	Public Infrastructure & Services
Priority:	P13 Road networks throughout the Shire need to be safe, well maintained and adequately funded.

Reason for Report

The Works Program for the Technical Services division of Council for 2017/18 is presented for information.

Background

The 2017/18 Works Program including expenditure until the end of June 2018 for all projects in Technical Services is presented in Attachment 1.0. Costs have been directly extracted from Council's ledger. It therefore includes some line items not managed by Technical Services and does not split works by town location.

Attachment 2.0 contains three tables and a list of roads that have been graded since 1 July 2017. A list of road maintenance requests and roads scheduled for maintenance over the next month can also be found in Attachment 2.0. The schedule of road maintenance grading will vary depending upon availability of water.

Issues

The Works Program presented in Attachment 1.0 includes a percentage spent and percentage completion of the scope of works for each project.

It is clear from Attachment 1.0 that whilst Council is generally on track with operational works in each category as they add up to either above or at 100% of Council's revised Budget, Capital Expenditure and therefore achievement of Capital additions (e.g. road widening, bridge construction, park improvements) and upgrades have not been fully completed this financial year.

Technical Services Recurrent Expenditure is (excluding water and sewer) at 105% of Budget and Capital Expenditure for Technical Services (excluding water and sewer) just less than 65%.

Options

Council has discretion in relation to the Capital Works Program and the Works Program in general. However, no changes are recommended at this time.

It is evident that in recent years external funding of works has increased but that there has not been a commensurate increase in the capacity to cope with this increase nor has there been sufficient time to fully plan, document and contract

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(where appropriate) the Works Program included. Recent action to fill vacancies will assist in overcoming this factor in 2018/19.

Financial Considerations

The Works Program in Attachment 1.0 contains budget allocations and expenditure on the projects. There will be substantial carry over of funds.

RECOMMENDATION

That the 2017/18 Works Program status report for the period ending 30 June 2018 be noted.

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Attachment 1.0 – Technical Services 2017/18 Works Program – Period Ending 30 June 2018

Work Order Budgeting Summary

Posting Year		2018								
Class Description 1	Class Description 3	WO	WO Desc	Res	Resource Description	Budget	Actuals	% Exp	% Works Completed	
Admin Proj						9,709,681	6,295,044	65%		
Aerodromes	-	1299	Repainting of Coona Terminal Building			4,660	-	0%	0%	
	- Total					4,660	-	0%		
Aerodromes Total						4,660	-	0%		
Bridges	Local Rural Roads	556	Coonagoony Bridge			5,331	5,331	100%	100%	
		935	Ross Crossing			10,000	6,500	65%	100%	
		1648	Bridge over Todd's Crossing, Terridgee Creek Baradine			400,000	38,509	10%	10%	
	Local Rural Roads Total					415,331	50,340	12%		
	Regional Roads	1023	Alison Bridge			744,835	784,412	105%	100%	
	Regional Roads Total					744,835	784,412	105%		
Bridges Total						1,160,166	834,752	72%		
Cemeteries	-	1646	Coonabarabran Native Grove Cemetery Expansion			50,000	49,018	98%	100%	
	- Total					50,000	49,018	98%		
Cemeteries Total						50,000	49,018	98%		
Other Items	Quarry	1853	Sprinkler network at Quarry			-	6,218		50%	
	Quarry			T		-	6,218			
	Stores					-	-			
	Visitors Information Centre					67,880	14,695	22%	30%	
Other Items Total						67,880	20,913	31%		
Parks, Gardens And Recreation	Ovals And Other Sporting Facilities	565	Coonabarabran Regional Netball/Basketball centre			-	-			
		942	Master Plan for Each Sporting Precinct			25,000	-	0%	0%	
		1308	Coonabarabran Netball Courts			298,467	177,467	59%	60%	
		1309	Robertson Oval - Amenities refurbishment (Canteen & Toilets)			27,300	1,200	4%	5%	
		1653	Robertson Oval - Seat Replacement			6,000	5,382	90%	100%	
		1654	Reseal of Roads within Coonabarabran Sporting Complex			50,000	46,201	92%	100%	
	Ovals And Other Sporting Facilities Total					406,767	230,249	57%		
	Parks	1301	Milling Park - Irrigation System			3,324	3,093	93%	100%	
		1302	Softfall under playground equipment (Coolah)			23,948	24,198	101%	100%	
		1303	Softfall Upgrade - Len Guy Park			20,000	-	0%	0%	
		1304	Lions Park Shade renewal (Baradine)			72	72	100%	100%	
		1305	Wheelchair Access path - Lions Park (internal)			9,091	15,063	166%	100%	
		1306	Wheelchair Access path - Lions Park (from Darling St)			3,818	7,490	196%	100%	
		1307	Wheelchair Access path - McMasters Park (internal) Coolah			-	-			
		1524	Shade Shelter Bell Park			5,000	-	0%	0%	
		1652	Mendooran Park - Connection of existing irrigation to town Water supply			10,000	-	0%	0%	
Parks Total						75,253	49,917	66%		
Parks, Gardens And Recreation Total						482,020	280,166	58%		
Property	Council Offices					626,758	22,163	4%	5%	
	Depots	1093	Coona Workshop Capital Items			14,655	18,588	127%	100%	
		1817	Coonabarabran Depot (Ex RTA) Facilities Upgrade			50,000	19,474	39%	100%	
	Depots Total					64,655	38,062	59%		
	Other Council Properties	1112	Mow Rock Rural Fire Station			-	-			
		1313	VRA Shed Coolah			-	-			
		1310	Mullaley Recreation Grounds Upgrade intersection			20,000	20,498	102%	100%	
		1699	Upgrade of Dog Pound			20,000	-	0%	0%	
		1837	Coona Sport & Recreation Centre - Stronger Communities			-	3,471		5%	
	Other Council Properties Total					40,000	23,970	60%		
	Public Halls					64,830	2,885	4%	5%	
Property Total						796,243	87,079	11%		
Public Ammenities	-	684	Nandi Park / Timor Rock Amenities Blocks			30,847	-	0%	0%	
	- Total					30,847	-	0%		
Public Ammenities Total						30,847	-	0%		
Roads	Local Rural Roads	739	Local-Rehab?-Quia Road - Near Lake Edna			60,000	-	0%	0%	
		988	Box Bridge Road - Causeway Rehabilitation			44,249	(28,521)	-64%	100%	
		1007	Local-Resheet-Yuggel Rd			-	-			
		1015	Local-Resheet-Carmel Ln			47,728	-	0%	0%	

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1027	Local-Reseal- Bugaldie Goorianawa Rd	-	-		
1038	Local-Reseal-Box Ridge Rd - Ulamambri	-	-		
1040	Local-Rehab-Neilrex Rd	131,255	244,852	187%	100%
1320	Local-Rehab-Wool Rd	204,095	204,095	100%	100%
1321	Local-Rehab-Rotherwood Rd	149,999	125,661	84%	100%
1322	Local-Rehab-Turee Vale Road	150,000	109,037	73%	100%
1365	Local Roads Reseals	593,674	635,216	107%	100%
1383	Local-Resheet-Munns Rd	-	-		
1387	Local-Resheet-Wyuna Rd	112,501	112,502	100%	100%
1323	Local-Rehab-Gentle Annie Rd Unsealed Rd Pavement Rehab	269,408	446,973	166%	100%
1324	Local-Rehab-Beni Crossing Road near Dennykymine Road	150,294	155,953	104%	100%
1325	Mt Nombi Rd-Construction for new Seal	328,413	373,129	114%	100%
1316	Mia Mia Road - Causeway Rehabilitation	60,000	-	0%	0%
1317	Napier Lane - Causeway Rehabilitation (Garrawilla)	60,000	14,747	25%	25%
1318	Napier Lane - Causeway Rehabilitation (Mt Warwick)	60,000	-	0%	0%
1319	Local-Rehab-Neilrex Rd Unsealed Pavement Rehab	200,000	-	0%	0%
1362	Local Roads Resheeting	10,447	12,251	117%	100%
1469	Local-Reseal-Neilrex Road	-	-		
1647	Pavement Rehab - Various sections - Capital Grant Funded	-	-		
1649	Upgrade Munns Road Baradine (sealing of 600m and Cement causeway Michomi Creek)	250,000	37,993	15%	15%
1715	Local-Resheet-Bourke & Halls Rd	45,000	-	0%	0%
1716	Local-Resheet-Wingabutta Rd	90,000	-	0%	0%
1717	Local-Resheet-Hawkins Lane	40,000	-	0%	0%
1718	Local-Resheet-Hawkins Rd	40,000	-	0%	0%
1719	Local-Resheet-Wardens Rd	50,000	-	0%	0%
1720	Local-Resheet-Mt Hope Rd	125,000	84,630	68%	75%
1721	Local-Resheet-Sandy Ck Rd	120,000	6,764	6%	10%
1722	Local-Resheet-Dandry Rd	120,000	-	0%	0%
1723	Local-Resheet-Munns Rd	175,000	96,369	55%	60%
1724	Local-Resheet-Dinby Lane	50,000	-	0%	0%
1725	Local-Resheet-Newbank Lane	70,000	-	0%	0%
1726	Local-Resheet-Tabletop Rd	45,000	30,610	68%	100%
Local Rural Roads Total		3,852,063	2,662,261	69%	
Regional Roads					
562	Regional-Rehab-MR329 - Kenebri	-	-		
630	Regional-Widen & Rehab-Main Road 55	1,162,725	495,275	43%	55%
938	Regional-Widen-MR129 - Baradine Road (Coonamble)	507,408	167,477	33%	50%
1326	Regional-Widen-MR129 - Purlawugh Road (Shoulder)	5,684	5,684	100%	100%
1327	Regional-Widen-MR618 (Shoulders)	220,140	220,140	100%	100%
1289	Regional-Rehab-Timor Road - Shoulder Rehab	163,323	-	0%	0%
1364	Regional Roads Reseals	381,526	417,223	109%	100%
1738	Regional-Widen & Rehab-Main Road 55: 10.82-13.29 kms from Coolah	263,751	541,127	205%	100%
1651	Other Pavement Rehab	-	326		100%
1650	Vinegaroy Road Rehab between Cambawarr and Wyandra	169,000	5,719	3%	10%
Regional Roads Total		2,873,557	1,852,972	64%	
Town Streets					
546	Streets-Reseal-Baradine	18,963	25,543	135%	100%
547	Streets-Reseal-Binnaway	17,015	16,970	100%	100%
548	Streets-Reseal-Coolah	28,290	24,604	87%	100%
549	Coonabarabran Streets Reseals	60,749	71,340	117%	100%
550	Streets-Reseals-Dunedoo	25,420	19,489	77%	100%
551	Streets-Reseals-Mendooran	17,015	21,366	126%	100%
574	Binnaway Progress Association	5,000	5,012	100%	100%
575	Street Lights - Coolah	8,000	-	0%	0%
577	Footpath rehabilitation - Binnaway	10,000	6,444	64%	100%
579	Railway Street (Napier St to Renshaw St- 240m) - K&G	55,000	-	0%	0%
581	Streets-Rehab-Booyamurra Street, east of Binnia	70,413	-	0%	0%
582	Footpath Rehabilitation - various locations Coolah	30,000	40,721	136%	100%
587	Cycleway Mary Jane Cain Bridge (Design Only)	-	457		100%
588	Footpath Rehabilitation - various locations Dunedoo	20,000	18,486	92%	100%
590	Footpath Rehabilitation - Mendooran	30,000	27,091	90%	100%
632	John Street Kerb And Gutter Rehabilitation	70,000	-	0%	0%
647	Dalgarno St K&G Rehab East of John	-	-		
957	Baradine District Progress Association Main street Gardens	5,000	5,000	100%	100%
959	Baradine - Rehabilitation of footpath sections	25,997	22,682	87%	100%

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	961	Binnaway - Street Lights	-	-		
	962	Coolah - Cycleway Extension From Booyamurra Street	-	-		
	963	C'bran - Cassilis Street, Robertson to Namoi, new footpath	-	-		
	964	C'bran - Dalgarno Street (John - Cowper) Footpath Rehabilitation	-	-		
	965	Street-Rehab-C'bran - Dalgarno Street West	19,327	3,364	17%	50%
	966	John Street. K & G Rehabilitation C'bran - John Street. K & G Rehabilitation	-	-		
	970	Steet-New Seal-C'bran - Wallaroo street from Bulinda to Talbragar / Adelyne streets	350,000	-	0%	0%
	1330	Shared Path, Caravan Park to Renshaw Street	15,835	15,875	100%	100%
	1333	Shared Path - Goddard Street to MPS	160,581	150,860	94%	100%
	1336	Shared Path, Edward Street, Newell Hwy to Neate street	137,474	139,756	102%	100%
	1337	Street Trees - Centre Cowper Street edwards to Dalgarno	29,359	60	0%	0%
	1328	Flood Levee Design	55,509	147,089	265%	100%
	1332	Drainage Study, Bowen Oval, Goddard & Martin St	16,000	-	0%	0%
	1334	Belar Street & Merebene St Drainage Pipe	70,000	-	0%	0%
	1338	Yarrow St at Bandulla, south side, dish drain	17,999	-	0%	0%
	1329	Bullinda Street, New Kerb and Guttering	55,000	-	0%	0%
	1665	Baradine Streets - Street lighting	8,000	-	0%	0%
	1666	Baradine Streets - Street Trees	5,000	2,727	55%	100%
	1667	Corry Bridge Western Approach	-	56		
	1668	Renshaw St stormwater drainage	-	-		
	1669	Pavement Rehabilitation (Various Locations)	-	-		
	1670	Pipe Drainage Goddard St, Binnia St and Martin St	45,000	80	0%	0%
	1671	Crane Street Rehabilitation	-	-		
	1672	Street Trees - centre Charles st Edwards to Dalgarno	30,000	-	0%	0%
	1673	Barker St Drainage pipe	-	-		
	1674	Newell Hwy Opposite Yuluwirri Kids Pipe Design	-	-		
	1675	Drainage Study Wargundy St	15,000	-	0%	0%
		Town Streets Total	1,526,946	765,070	50%	
Roads Total			8,252,566	5,280,302	64%	
Rural Fire Service	-	591	RFS - Fire Control Centre Coonabarabran	-	24,102	
		592	RFS - Vehicles	965,279	-	0%
		818	Cattle Grids David Knight Rd	-	-	50%
		859	RFS - Station Improvements	24,836	-	0%
		1314	RFS - Mowrock Station	300,000	6,594	2%
		1315	RFS - Weetaliba Station	1,960	10,445	533%
		1751	RFS - Toilets (budget pending)	17,331	39,759	229%
		1752	RFS - RFS Bugaldie Station (budget pending)	10,000	3,535	35%
		1753	RFS - RFS Yearinan Station (budget pending)	10,000	5,891	59%
		1754	RFS - RFS Leadville Station (budget pending)	17,669	22,924	130%
		- Total	1,347,075	113,249	8%	
Rural Fire Service Total			1,347,075	113,249	8%	
Sewer	-	543	Mains-Relining various sections (Edwards St to Dalgarno, Robertson/ John	123,223	89,015	72%
		980	Coolah - Mains Relining Goddard Street (Lot 3 DP 792398 to Lot 14 DP979105)	62,037	47,663	77%
		982	Coolah - Dump Site	-	-	
		983	C'bran - Pump Stations Renewal	30,000	-	0%
		1041	Mains - Relining laneway between Cobborah & Tucklan - Dunedoo	43,094	21,112	49%
		1340	Telemetry Upgrade (All Towns)	926	1,538	166%
		1341	Re-keying Sewer sires	17,332	17,332	100%
		1683	Sewer Coolah - Smoke Testing	50,000	47,005	94%
		1684	Sewer Dunedoo - Smoke Testing	66,906	98,010	146%
		1690	Sewer Baradine - Pot servicing	20,000	18,083	90%
		1691	Sewer Coona - Smoke Testing	60,000	16,619	28%
		1571	Coonabarabran Sewage Treatment Plant Upgrade (RNSW 813)	245,917	22,785	9%
		1576	Dunedoo Sewage Treatment Plant Upgrade (RNSW 811)	1,273,468	23,928	2%
		1577	Coolah Sewage Treatment Plant Upgrade (RNSW 812)	243,817	15,781	6%
		1700	Baradine - Camp Cypress Sewer Line Feasibility Study	3,746	7,650	204%
		- Total	2,240,466	426,522	19%	
Sewer Total			2,240,466	426,522	19%	
Swimming Pools	-	943	Baradine Re-Connection of Lights over pool	8,060	-	0%
		951	C' Bran - Installation of Hot Water to Amenities	-	-	
		952	C' Bran - Pool Maintenance and Repairs	17,000	16,896	99%
		1342	Baradine - Painting External Building stage 1 & 2	17,500	13,580	78%

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	1345	C'Bran Rainwater Tank & Pump for Irrigation	5,000	234	5%	0%
	1347	Coolah Rain Tank & Pump for Irrigation	4,000	-	0%	0%
	1349	Dunedoo Pool Improvement	2,686	-	0%	0%
	1350	Mendooran Upgrades to S/Club Room	1,000	-	0%	0%
	1655	Baradine - Pump Room rehabilitation	10,000	18,835	188%	100%
	1656	Binnaway Main Pool Ladders X 6	11,000	11,800	107%	100%
	1657	Binnaway Removal of Large Pine Tree	-	1,983	-	-
	1658	Coolah Disable Chair Lift	10,000	8,958	90%	100%
	1659	C'Bran Regulator & Injector (Dosing System)	3,000	1,863	62%	100%
	1660	Dunedoo Awning over canteen area	4,000	-	0%	0%
	1661	Dunedoo Roof Modifications Amenities Block (Polycarbon)	30,000	-	0%	0%
	1662	Mendooran Chemical Dosing Units	2,000	-	0%	0%
	1663	Install 2 x 3200ltr water tanks at Baradine, Coona, Coolah, and Dunedoo pools (to comply with LTW guidelines)	43,000	10,614	25%	50%
	1664	Improvements to Mendooran Swimming Pool - Disabled Access to the Pool and Disabled Toilets	15,000	1,859	12%	50%
		- Total	223,246	86,622	39%	
Swimming Pools Total			223,246	86,622	39%	
Waste Management	Transfer Stations & Landfill		152,480	131,144	86%	
Waste Management Total			152,480	131,144	86%	
Water						
	519	Meter Replacements - Baradine	5,000	2,412	48%	50%
	523	Meter Replacements - Binnaway	5,000	-	0%	0%
	524	Mains Extension - removal of dead ends	-	2,522	-	50%
	525	Meter Replacements - Coolah	5,000	-	0%	0%
	529	Meter Replacements - Coonabarabran	26,000	25,408	98%	100%
	531	Timor Dam Fence & Dead Water storage	280,000	156,522	56%	80%
	532	Tools - Coonabarabran Water	5,000	3,147	63%	100%
	971	Baradine - Water Treatment Clarifier	-	44	-	100%
	972	Binnaway - New Bore	385,847	43,200	11%	50%
	973	Coolah - New Bore	405,538	96,247	24%	50%
	974	Meter Replacements - Coonabarabran	5,000	-	0%	0%
	975	Main Extension - Removal of Dead Ends (Timor rd to Eden St)	12,000	11,074	92%	100%
	976	C'bran - Raising Timor Dam Wall	284,734	103,827	36%	50%
	977	Mendooran - New Bore	256,563	27,052	11%	50%
	1018	Binnaway - Water Treatment Plant- Renewals	-	14,337	-	-
	1358	Telemetry Upgrade Water (All Towns)	927	1,708	184%	100%
	1351	Mains Extension, Bligh Street (Macquarie to Castlereagh)	31,223	-	0%	0%
	1352	Mains Replacement (Narren Street)	52,000	51,291	99%	100%
	1563	Rekeying Water sites - Coona, Barra, Binna, Mend	50,000	-	0%	0%
	1452	Baradine town reservoir - clean	77,000	71,452	93%	100%
	1564	Mains Replacement - Wargundy Street	63,823	34,516	54%	100%
	1677	Mains Extension - removal of dead ends Cunningham St (Campbell to Gilmore)	15,000	-	0%	0%
	1678	Mains Extension - removal of dead ends Central Lane to Martin St	15,000	-	0%	0%
	1679	Mains Extension - removal of dead ends Lane behind shops Eastern side to Martin St	10,000	-	0%	0%
	1680	Mains Extension - River St to Brambil to Napierst	30,000	20,511	68%	100%
	1681	Mains Extension - River St to Farnell to Abbott St	18,500	11,773	64%	80%
	1682	Replace Water Meters	5,000	-	0%	0%
	1685	Remove dead ends Andy's lane to Castlereagh st	17,000	1,935	11%	10%
	1686	Re-locate services-Renshaw st	25,000	-	0%	0%
	1687	Main Extension - Innest St (between Quandong and Frater St)	12,000	3,484	29%	30%
	1688	Main Extension between Castlereagh st and Ulinda st	70,000	48,293	69%	100%
	1689	Mains Replacement Camp St (anne to namoi St)	50,000	-	0%	0%
	1676	Replacement of Water Tower Kenebri	50,000	98	0%	0%
	1818	Mendooran - Water recommendations	80,000	-	0%	0%
	1852	Water Carting Infrastructure	120,000	-	0%	0%
	1799	Coonabarabran - Production Bore	1,600,000	685,291	43%	70%
	1805	Coonabarabran - Test Bore	200,000	255,558	128%	100%
		- Total	4,268,155	1,671,705	39%	
Water Total			4,268,155	1,671,705	39%	
Yuluwirri Kids			19,512	19,512	100%	
Grand Total			28,804,997	15,296,027	53%	

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Attachment 2.0 – Maintenance Grading of Unsealed Roads, for the Period 1 July 2017 to 30 June 2018

Unsealed Roads - Completed Grading Maintenance Year to Date		
Road Name	Category	Length
Angus	2	12.4
Avonside	1	11.8
Banoon	3	4.2
Beers	3	0.8
Beni	1	14.1
Berdeen	3	5.5
Berowra	1	4.6
Bingie Grumble	2	1
Blackburns	3	1
Bobella	3	1.2
Bolton Creek	2	1.8
Bong Bong	3	3
Boogadah	3	2.6
Bourke & Halls	3	8
Box Ridge	1	29.7
Brown Springs	3	3.5
Bullinda	3	7.3
Burma	3	6.6
Caigan	1	7.5
Cobborah	1	13.6
Creenaunes	2	2
Cumberdeen	3	2.1
Dalmallee	3	1.6
Dapper	2	1
Dennykymine	1	26
Diehm	3	1.4
Digilah	2	2.5
Eagleview	3	0.9
Emu	3	0.1
Fairfield	1	0.4
Gamble Creek	2	21.3
Gowang	2	4.6
Grandchester	3	0.5
Guinema Bugaldie	1	5.5
Guinema	2	31.6
Gum Nut	3	0.5

Unsealed Roads - Completed Grading Maintenance Year to Date		
Road Name	Category	Length
Hawkins	3	3.3
Hickeys	2	5.6
Homeleigh	3	4.8
Homestead	3	7.1
Hotchkiss	2	5.6
Iona (North)	3	5
Kanoona	1	4.5
Kennedys	3	5
Kerrawah	3	1
Kilchurn	2	4
Lawson Park	1	2.8
Leaders	2	15.6
Lockerbie	2	7.2
Madigan	3	2.4
Marombi	3	1.3
Mt Bangalore	3	5.5
Mt Hope	1	10.9
Mt Phillip	3	1.1
Major Mitchell	2	0.5
Melrose	3	1.5
Merotherie	2	1.8
Morrisseys	1	3
Mountainside	3	4.2
Munns	1	1.2
Napier	1	8
Narangarie	3	5.8
Nashs	3	3.3
Nebile	3	5
Neilrex	1	6.2
North Pine Ridge	1	3.9
Oakey Creek	2	4
Old Common	3	1.2
Patrick	2	8.5
Pine Ridge	1	3.6
Quaker Tommy	2	7.6
Railway	3	3.8

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Unsealed Roads - Completed Grading Maintenance Year to Date		
Road Name	Category	Length
Gundare	3	8
Saltwater	3	2.8
Sandy Creek	2	4.5
Scully	3	1.1
Stoney Point	3	2.2
Tibuc	3	2.2
Tooraweenah	3	5.5
Upper Laheys Ck	3	6.2
Walker	3	1.8
Walleroo	2	2.6

Unsealed Roads - Completed Grading Maintenance Year to Date		
Road Name	Category	Length
River	1	4.8
Warrigal	3	2.5
Wingabutta	2	7.8
Wyuna	1	6.2
Yaminbah	2	13.9
Yarragrinn	1	14.7
Yarrow	1	6
Yattendon	3	1.4
Yearinan	2	1

Maintenance Requests Received in May 2018
Box Ridge Rd
Pine Ridge Rd
Lawson Park Rd
Bolton Creek Rd
Gundare Rd
Guinema Rd

Unsealed Road Upcoming Grading Maintenance Program
Box Ridge Rd
Pine Ridge Rd
Lawson Park Rd
Bolton Creek Rd
Gundare Rd
Guinema Rd

*** Scheduling of road maintenance is now influenced by availability of water.*

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Item 24 Draft Cobbora Land Use Planning Strategy

Division:	Development Services
Management Area:	Regulatory Services
Author:	Director Development Services – Leeanne Ryan
CSP Key Focus Area:	Rural and Urban Development
Priority:	RU1.1 Council conducts periodic reviews of its planning instruments to ensure that land use planning supports the long term sustainability of our local communities and our economy.

Reason for Report

To present the draft Cobbora Land Use Planning Strategy for adoption and seek resolution for the draft Strategy to be placed on public exhibition.

Background

In 2010, the NSW Government announced it would develop the Cobbora Coal Project, which was expected to produce coal over approximately 21 years. This supply was intended to meet State energy needs by providing ongoing resources to coal fired power stations in NSW. Between 2008 and 2014, Cobbora Holdings Company (CHC), which is owned by the NSW Government, purchased land within the Dunedoo district and water licences to take from on-site sources and the Cudgegong River sufficient to develop an open cut coal mine.

In 2013, the NSW Government announced that it would lease or sell the Cobbora Coal Project. The project was subsequently abandoned, and, in 2016, the NSW Government initiated a staged process for the private sale of the CHC's assets. Sales proceedings were completed in 2016 for water assets and late 2017 for land assets.

In November 2016, Warrumbungle Shire Council, with funding from the NSW Department of Planning and Environment, engaged consultants to prepare a Land Use Planning Strategy for CHC's landholdings. The aim of the project is to identify a Strategy that allows for the future development of CHC's former landholdings in a manner that supports the re-population of the Dunedoo district by facilitation the delivery of local economic development and employment generating initiatives.

Issues

The draft Land Use Planning Strategy provides a planning framework for CHC's former landholdings that can facilitate the area to become a high-value rural industries precinct for the Dunedoo district. The draft Strategy recognises the opportunities afforded by the aggregation and management of the land by CHC since 2008, and onward sale of the land to the private market between 2016-2017. Specific economic development initiatives would rely on private investment.

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Once finalised, and adopted by Council, the Strategy will become an addendum to Council's LGA-wide Land Use Strategy and form the basis for strategic planning considerations within the Strategy Area. This could result in changes to Council's planning controls, including its LEP (e.g. land use zonings, minimum lot size standards, overlay mapping) or DCP. Specific actions will be set out in an Implementation Plan, which will accompany the finalised Strategy.

The draft Strategy is required to be placed on public exhibition. It is proposed the following approach will be taken to notify the draft Strategy:

- Place the plan on public exhibition for 28 days seeking comments and submissions for the general public.
- During the exhibition period, the Strategy will be available on Council's website, and advertised locally, and on social media.
- Informational letters will also be sent to any individuals or Agencies who own land within the Strategy Area boundary. This will describe the purpose/role of the Strategy, and ask them to contact a nominated Council officer during the exhibition period if they have any questions/concerns, and provide details on how they can make a submission if they choose to do so.
- Depending on the level of feedback received during the exhibition period, Council may decide to hold a public session in Dunedoo. This could occur during the last week of the exhibition period, or 1-2 weeks after it closes.

After the exhibition period a further report will be presented to Council outlining submissions received. If no changes are required to the Strategy as a result of the submissions the final draft will be required to be adopted by Council. A copy of the draft Strategy for exhibition is provided as an enclosure under separate cover.

Options

Council is required to adopt the draft Strategy to allow it to be placed on public exhibition.

Financial Considerations

The development of the draft Strategy has been funded by NSW Department of Planning and Environment. Council has incurred minimal cost during the development of this plan.

RECOMMENDATION

That:

1. Council endorse for consultation the draft Cobbora Land Use Planning Strategy.
2. The draft Cobbora Land Use Planning Strategy be placed on public exhibition for a period of 28 days
3. A further report be provided to Council on the Cobbora Land Use Planning Strategy after the public exhibition period.

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Item 25 Development Applications

Division:	Development Services
Management Area:	Regulatory Services
Author:	Acting Manager Property and Risk – Kelly Dewar
CSP Key Focus Area:	Rural and Urban Development
Priority / Strategy:	RU 4 – The attractiveness appearance and amenity of our towns and villages need to be improved

Development Applications

(i) Approved – June 2018

Development Application / Complying Development	Date Lodged	Date Approved	Applicant's Name	Location	Town	Type Of Development	Stop the Clock Referral Days
DA 9/2018	27/04/2018	08/06/2018	Shane Bennett Mills	Nandoura Street	Uarbry	New Single Storey Dwelling	15
DA 17/2018	25/05/2018	25/05/2018	Warrumbungle Steel Buildings	1 Harper Street	Coonabarabran	New Garages/Sheds - Residential	16
DA 18/2018	01/06/2018	07/06/2018	Warrumbungle Steel Buildings	30 Wallaroo Street	Dunedoo	New Garages/Sheds - Residential	0
DA 20/2018	18/06/2018	27/06/2018	Mervyn James Starr	32 Barker Street	Coonabarabran	New Water Tank	0
DA 21/2018	22/06/2018	22/06/2018	John Stewart Wark	15877 Oxley Highway	Coonabarabran	New Private Burial	0

***Development from the January 2013 Wambelong Bushfires**

^ Development from the February 2017 Sir Ivan Bushfires

RECOMMENDATION

That Council notes the Applications and Certificates approved during June 2018, under Delegated Authority.

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Item 26 Questions for the Next Meeting

Division:	Executive Services
Management Area:	Governance
Author:	Executive Assistant to the General Manager – Jenni Maundrell
CSP Key Focus Area:	Local Government and Finance
Priority:	GF2.1 Give communities of the shire opportunities to be informed about and involved in Council's activities and decision making

Reason for Report

At the June Ordinary Council meeting, Councillors Todd and Lewis presented Council with questions for the next meeting. The questions and answers are outlined below.

Question 1 – Cr Todd

Kangaroo problem at Baradine Aerodrome. Probably need a permit to clear. Plane had to make four passes before it could land.

Response

Item added to the next Warrumbungle Aerodromes Advisory Committee Meeting agenda.

Question 2 – Cr Todd

When will sewerage be connected to Baradine Showground? Baradine Showground will have to apply for a loan for the toilets etc. for ground.

Response

There are no immediate plans to connect the Showground. Staff will contact the Showground Committee and discuss the options with them.

Question 3 – Cr Todd

Light (solar) in Lachlan St, Baradine near showground not working.

Response

This light is owned by Council. We recently had repairs undertaken on this light after striking difficulty sourcing parts for some time, but it was operational after repairs. We will inspect again and have necessary repairs carried out if required.

Question 4 – Cr Lewis

Why is footpath on the northern side of Goddard St, Coolah and not on the south side where it would be utilised by residents of street?

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Response

Both sides of the road were considered during the design stage, and it is understood that the northern side had less physical constraints (trees, power poles, narrow nature strip, steep cross falls).

Question 5 – Cr Lewis

Quarries on Private Property – is a review necessary re formal agreement and an increase in royalties paid?

Response

- Dubbo Regional Council has advised that their rates vary from \$0.40 to \$1 per cubic metre and on average the rate is \$0.70 per cubic metre.
- Midwestern Regional Council has advised that their rate being paid is \$1 per cubic metre.
- Gunnedah Shire Council has advised that their rates vary from \$0.85 per cubic metre to \$4 per cubic metre. It is also to be noted that the local conditions require cartage up to 50km.
- Narromine Shire Council has advised that their royalty is \$1.10 per MT.
- The following Councils have been contacted and response is awaited:
 - Upper Hunter council.
 - Narrabri council.
 - Liverpool plains council.
 - Warren council.
 - Coonamble shire.
- Council currently have set royalty at \$1 for a cubic metre of gravel for owners of private pits and based on the investigation so far, it maybe deduced that the amount is not unjust and is in line with what other neighbouring councils pay for gravel royalty. As such, a revision of the rate is not to our benefit as that would increase our project cost exponentially.

Question 6 – Cr Lewis

Clean up of Fire Damaged Sites – can Council enforce this as a health hazard?

Response

Council can enforce clean-up through issuing orders under the *Local Government Act 1993*. If the order is not acted upon, Council has the power to enter the premises and undertake the works on the owners behalf and recoup clean-up costs through placing a debt against the property.

Options

Nil.

Financial Considerations

Nil.

RECOMMENDATION

That the Questions for the Next Meeting Report for July 2018 be noted for information.

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Item 27 Reports to be Considered in Closed Council

Item 27.1 Forensic Audit

Division: Executive Services

Author: Executive Assistant to the General Manager – Jenni Maundrell

Summary

The purpose of this report is to provide advice to Council on the forensic audit undertaken in June 2018.

In accordance with the *Local Government Act 1993* (NSW) (*'the Act'*) and the *Local Government (General) Regulation 2005* (NSW), in the opinion of the General Manager, the following business is of a kind as referred to in section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

The item relates to personnel matters and is classified **CONFIDENTIAL** under section 10A(2)(a), (e) of the Act, which permits the meeting to be closed to the public for business relating to the following:

- (a) personnel matters concerning particular individuals (other than councillors)
- (g) information that would, if disclosed, prejudice the maintenance of law

RECOMMENDATION

That the Forensic Audit Report be referred to Closed Council pursuant to section 10A(2)(a), (e) of the *Local Government Act 1993* (NSW) on the grounds that the matter relates to personnel concerning particular individuals other than councillors and would, if disclosed, prejudice the maintenance of law.

Item 27.2 Three Rivers Regional Retirement Community Information Report – July 2018

Division: Executive Services

Author: Director Development Services – Leeanne Ryan

Summary

The purpose of this report is to provide Council with updated information on the Three Rivers Regional Retirement Community Project for July 2018.

In accordance with the *Local Government Act 1993* (NSW) (*'the Act'*) and the *Local Government (General) Regulation 2005* (NSW), in the opinion of the General Manager, the following business is of a kind as referred to in section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

The item relates to commercial information and is classified **CONFIDENTIAL** under section 10A(2)(c), (g) of the Act, which permits the meeting to be closed to the public for business relating to the following:

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

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- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

RECOMMENDATION

That the Three Rivers Regional Retirement Community Information Report – July 2018 be referred to Closed Council pursuant to section 10A(2)(c), (g) of the *Local Government Act 1993* (NSW) on the grounds that the matter deals with information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business and advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

FURTHER that Council resolve:

- (a) that Council go into Closed Council to consider business relating to confidential information.
- (b) that pursuant to section 10A(1)-(3) of the *Local Government Act 1993* (NSW), the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of Section 10A(2) as outlined above.
- (c) that the correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the *Local Government Act 1993* (NSW).